



**Bureau Veritas Certification  
North America, Inc.  
SFIS Audit Report**

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PQC Code	E01E

Contract Number:	US.1248870	Certification Audit:	X	Re-Certification Audit:		Surveillance: (Indicate visit # or Pre-Assessment)	
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**Audit Summary**

**Introduction**

This report summarizes the results of an initial audit of Abitibi River Forest Management Inc.'s SFI program for forest and land management conducted on the Abitibi River Forest, a large Sustainable Forest License in Northeastern Ontario. Brian Callaghan RPF EP(EMSLA), Bureau Veritas Certification Lead Auditor conducted the audit of the forest June 3 to 7, 2013. Mr. Callaghan was supported by five auditors: Mr. Matt Tormohlen CF, Mr. Craig Howard RPF EP(EMSLA), Mr. Matt Hollands RPF, Dr. Rob Foster (wildlife biologist), and Mr. Laird Van Damme RPF.

**Audit Scope, Objectives and Process**

The scope of the audit is "Management of Forest Lands". The audit was conducted against the SFI 2010-2014 Standard, Objectives 1 through 7, and 14 through 20. There were no substitutions or modifications of indicators. The two objectives of the SFI audit were to verify that the Program Participant's SFI Program is in conformance with the SFI Objectives, Performance Measures, and Indicators, and to verify whether the Program Participant has effectively implemented its SFI Standard program requirements on the ground. Standard Bureau Veritas Certification protocols and forms were applied throughout the audit as provided by the most recent version of the Bureau Veritas Certification SFI Auditor Handbook available on the auditor access website.

**Company Information**

Abitibi River Forest Management Inc. is a forest management company comprised of local shareholders with traditional harvesting or consuming rights on the forest and its predecessors. The shareholders include three large forest products companies (Resolute Forest Products, Tembec, and Georgia Pacific) and several smaller companies who hold timber harvesting rights. This certification is limited to Sustainable Forest License 551832 and its approximately 3,300,000 hectares of Crown lands in Northeastern Ontario. Portions of this forest (those licensed to Abitibi) were previously certified to the SFI standard, this assessment proposes to extend the certification across the entire forest.

First Resource Management Group manages the forest under contract to the Abitibi River Forest board. First Resources is responsible for planning, coordination, and oversight on forest management on the Abitibi River Forest. The company maintains all the information necessary to manage the

forest including, forest inventories, geographic information systems, compliance monitoring data, silvicultural activity information, harvest volume data and regeneration success data. First Resources operates a rigorous management information system which includes excellent operation procedures and supporting training materials.

### **Audit Plan**

The audit was undertaken June 3 to 7, 2013. The first day was spent on document review, covering management planning, GIS, information systems, and standard operating procedures. Using activity maps and site lists a preliminary sample was selected prior to the audit (May 27). Site selections were refined after the opening meeting; road access issues and a late spring thaw meant that a number of sites were inaccessible and substitutions were made. Three days were spent in the field visiting sites. The audit team broke into two groups to cover the forest. One group (Howard, Hollands & Foster) audited the northern part of the forest from a base in Cochrane Ontario. The second team (Callaghan, Tormohlen, & VanDamme) sampled activities on the southern portion of the forest. Given the land winter that was experienced in 2012/2013, a late spring break up was occurring during the audit, this meant that fewer active operations were underway than normal and access to parts of the forest was restricted. A closing meeting held at 12:00 pm on the June 7<sup>th</sup> 2013 at the Company's offices in Englehart. The audit plan is maintained on file by Bureau Veritas Certification.

### **Audit Results**

The audit began with a review of system documentation and information systems. Harvest levels were reviewed to ensure the company is harvesting at a rate consistent with its 2012 Forest Management Plan. Silvicultural records were reviewed for evidence that artificial regeneration occurs within two years of harvest, and natural regeneration within five. Silvicultural standards were reviewed. The company conducts an effective operations monitoring program including a formal internal audit and management review system.

The field audit consisted of a review of 15 harvest areas, 8 artificial regeneration sites, 6 natural regeneration areas, 5 aerial spray sites, 5 water crossings, 1 gravel pit, and two contractor camps. Additionally, auditors visited areas of woodland caribou habitat, red shoulder hawk nests, and a beaver habitat harvest. Roads were examined throughout the forest. It must be noted that the winter of 2012/2013 was long and hard with above normal snowfall; spring breakup did not begin until early May. This late spring resulted a delay in spring road maintenance, additionally only half the normal amount of operations were underway during the audit.

The results of field visits indicated that Abitibi River Forest Management is effectively implementing its SFI program in the way it manages the forest. Regeneration treatments were in conformance with the standard. All herbicide applications observed during the audit were very well done, with no drift into off-target areas seen. Harvest sites exhibited minimal impact on soil productivity. The auditors were impressed with an active site preparation job they inspected. Mechanical site prep was aggressively exposing mineral soil while protecting the leave trees and AOCs on the site. Best management practices for water quality were very well implemented. Wildlife habitat considerations were evident on each harvest site. Stand-level elements were present on most sites. Green-up compliance was observed on all sites, and utilization was generally well done.



**Figure 1.** Tree length timber decked for slashing. Note how harvest area in background has plenty of standing residual trees.

The Company has developed and implemented an "FMP Toolkit" which is a collection of the operational procedures for all aspects of forest management. This toolkit has been effectively implemented and all staff and contractors were very familiar with its contents. Twice a year all contractors on the Abitibi River undertake training to update them on changes to the toolkit and other aspect of forest management. Auditors witnessed emergency road procedures being applied to a water crossing, which failed the previous week. All the proper notifications were made, a temporary repair was implemented and a permanent repair was scheduled.



**Figure 1.** Emergency repair procedures followed on Carmen road

The company has a comprehensive integrated pest management plan. They utilize herbicides and pesticides judiciously and rigorously, during the audit there no instances of offsite use or drift into

non-target areas.

The maintenance of habitat and protection of threatened and/or endangered species is conducted in consultation with the Ministry of Natural Resources through forest management planning, the identification of values and the application of area of concern prescriptions which was found to be excellent. There are no critically imperiled (G1) or imperiled (G2) species or communities on the Abitibi River Forest. Although the FSC High Conservation Value Forest report identifies significant forest values, none were found to meet the criteria to be considered Forests with Exceptional Conservation Value (FECV).

The company has a robust monitoring program whereby operations inspections happen on a regular basis and as required by law submitted to the Ontario Ministry of Natural Resources. Inspection reports are reviewed regularly by the ARFM Operations Committee and are annually reviewed by the forests's management committee quarterly. This system on monitoring and review can be relied upon to gauge the effectiveness of the SFI program.

### Findings

**Previous non-conformances:** During the pre-audit (Stage 1) the audit team identified five minor nonconformances. Nonconformances related to a lack of specific documentation, road maintenance, and internal audit/management review. All non-conformances with the exception of the Magusi Road were satisfactorily addressed prior to the initial audit. With regards to the Magusi Road its road maintenance has been delayed due to the late spring and shall occur over the summer of 2013.

#### Non-conformances:

Three minor non-conformances were issued

NC1: Soil Compaction in Areas of Clay (2.3.2)

NC2: Road Maintenance (3.2.3)

NC3: SFI Awareness (16.1.4)

SF02s for each non-conformance are attached below.



**Figure 3:** Compaction of a clay soil.

#### Opportunities for Improvement:

##### *Indicator 2.2.1*

The company has several opportunities to further reduce herbicides including:

- 1) mounding site preparation

- 2) pre-harvest herbicide applications on mixed wood stands ( Dr. Man)
- 3) Winter site preparation with a Marden chopper and or aggressive skidding over beaked hazel and alder where these pose a competition problem

#### *Indicator 4.1.4*

Additional care should be taken to ensure the residual 25 wildlife trees/ha requirements are met, particularly with respect to leaving large diameter trees, including merchantable species where necessary.

#### *Indicator 4.2.1*

The company could participate more actively in collecting biodiversity-related data on the Abitibi River Forest.

#### *Indicator 6.5.1*

Site visits determined heavy emphasis on full-tree harvesting and slash piling to control slash accumulation and to create ideal site preparation/planting conditions. The implementation toolkit clearly states multiple other alternatives for slash management in regards to nutrient loss (10.8.3), including giving preference to logging methods such as cut-to-length harvesting, tree length harvesting and re-distribution of slash and chipper waste back over the cut area. While the organization currently has a developed slash management plan in place and has taken significant actions towards implementing this plan, additional opportunities for slash management exist and should be further reviewed for possible incorporation into the slash management plan.

Additionally

The audit team recognizes that chip pile management is a relatively complex process on this forest. However, there is an opportunity for the company to continue to seek out or develop techniques for reducing the productive area covered in chips through marketing, more extensive distribution on the block, or by creating discrete piles that are condensed enough to expose productive soil between piles and small enough to maintain the heat of decomposition within piles to a non-combustible level.

#### **Notable Practices:**

The FMP Implementation Toolkit is an excellent suite of procedures, which serves to direct field operations in a clear concise and easy to understand fashion. The tool-kit is supported by an extensive training program which provides staff, shareholders, and contractors a excellent base for implementing the SFI Program

The site protection knowledge and care demonstrated by L & S site preparation contractors is “*first in class*”.

#### **Logo/label use:**

Abitibi River Forest Management Inc. does not use the Bureau Veritas Certification logo. No unauthorized use of the SFI logo was observed.

#### **SFI reporting:**

N/A

### **Conclusions**

Results of the audit indicate that Abitibi River Forest Management has implemented an SFI program which is effective and efficient and meet the requirements of the standard.

### **Surveillance Audit Schedule**

Surveillance audits will be carried out annually. The 2014 audit will be undertaken in May or June of 2014.

**SEE SF61 FOR AUDIT NOTES**

<b>Summary of Audit Findings:</b>						
Audit Date(s):	Stage 1 - From: 9/24/2012 Stage 2 - From: 6/3/2013			To: 9/28/2012 To: 6/7/2013		
Number of SF02's Raised:	Major:		0	Minor:	3	
Is a follow up visit required:	Yes	No	X	Date(s) of follow up visit:		
Follow-up visit remarks:						
<b>Team Leader Recommendation:</b>						
Corrective Action Plan (s) Accepted	Yes	X	No	Date:	July 7, 2013	
Proceed to/Continue Certification	Yes	X	No	Date:	July 14, 2013	
All NCR's Cleared	Yes	X	No	Date:	July 14, 2013	
Standard audit conducted against:						
1)	SFIS 2010-2014	3)				
2)		4)				
Team Leader (1):	Team Members (2, 3, 4...)					
Brian Callaghan	2) Laird Van Damme					
	3) Matt Tormohlen					
	4) Craig Howard					
	5) Matt Hollands					
	6) Rob Foster					
Scope of Supply: (scope statement must be verified and appear in the space below)						
"Management of Forest Lands"						
Accreditation's	ANAB					
Number of Certificates	3					
Proposed Date for Next Audit Event						
Date	May-June 2014					
Audit Report Distribution						
Bureau Veritas Certification: Melani Potts – melani.potts@us.bureauveritas.com						
ARFMI: Paul Fantin - paul.fantin@frmg.ca						

Clause	Audit Report
Opening Meeting	<p>Participants: Paul Fantin, Claude Thibeault, Brenda Jennings, Kara Tippett, Laurie Nuhn, Laird VanDamme, Matt Hollands, Matt Tormohlen, Craig Howard, Bree Andrews, Wayne Pawson, Phil Shantz (phone), Don Bazeley (phone)</p> <p>Discussions:</p> <ul style="list-style-type: none"> <li>➤ Introductions</li> <li>➤ Scope of the audit</li> <li>➤ Audit schedule/plan</li> <li>➤ Nonconformance types – Major / Minor</li> <li>➤ Review of previous nonconformances - 5.</li> <li>➤ Process approach to auditing and audit sampling</li> <li>➤ Confidentiality agreement</li> <li>➤ Termination of the audit</li> <li>➤ Appeals process</li> <li>➤ Closing meeting timing</li> </ul>
Closing Meeting	<p>Participants: Paul Fantin, Claude Thibeault, Brenda Jennings, Kara Tippett, Laurie Nuhn, Laird VanDamme, Matt Hollands, Matt Tormohlen, Craig Howard, Bree Andrews, Wayne Pawson, Phil Shantz (phone), Ron Martel (phone), Steve Watson (phone),</p> <p>Discussions:</p> <ul style="list-style-type: none"> <li>➤ Introductions and appreciation for selecting Bureau Veritas Certification.</li> <li>➤ Review of audit process - process approach and sampling.</li> <li>➤ Review of OFIs and System Strengths</li> <li>➤ Nonconformances - 3</li> <li>➤ Date for next audit May/June 2014.</li> <li>➤ Reporting protocol and timing</li> </ul>



## SF02/NA NONCONFORMITY REPORT

Company Name and Site:			SF02#:
Abitibi River Forest Management Company Inc			01
Contract #:	Type of audit (e.g., initial,	Team Leader:	
US.1248870	FSC FM/SFI LM Initial	Brian Callaghan	
Date:	Standard and Clause #:	Team Member:	
7 June,	SFI 2010-2014, PM 2.3, Indicator 2	Tormohlen/VanDamme	
Major	Minor	Other Documents (if applicable):	
	X	Company Representative:	
Paul Fantin			

### REQUIREMENT OF AUDITED STANDARD:

PM 2.3: Program Participants shall implement management practices to protect and maintain forest and soil productivity.  
 Indicator 2: Process to identify soils vulnerable to compaction and use of appropriate methods to avoid excessive soil disturbance.

### OBSERVED NONCONFORMITY :

Site visits determined that inadequate efforts were being made to address issues of soil *compaction* in areas of clay and in-stand erosion measures (stabilization of skid trails through use of water bars in areas of significant slope.)

### ROOT CAUSE ANALYSIS AND CORRECTIVE ACTION PLAN

(To be completed by the Company. Plan to be submitted in 30 days)

Corrective Action Plan Date:	June 28, 2013	Company Representative:	Paul Fantin
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#### Root Cause Analysis and Corrective Action

Root Cause:

- Past training on specific forestry issues (such as soil disturbance) have focused on front line supervision
- Some operators have been identified as requiring additional training on the issues of soil compaction and soil erosion.

Corrective Action Plan:

- Immediately Prepare an information circular for staff on the issues of compaction and rutting
- ARFMI to provide additional training opportunities for both front-line supervision as well as equipment operators to address issues of soil compaction and in-stand erosion measures.
- Training sessions to reinforce existing FMP BMP's and tool-kit implementation.
- Training will be part of annual operator training Fall of 2013
- Operational meetings and training are pre-scheduled for the fall and spring of each year. This training will be made available to front-line supervision as well as equipment operators to address issues of soil compaction and in-stand erosion measures and will coincide with the next scheduled operations meetings and training sessions.

### ROOT CAUSE AND CORRECTIVE ACTION PLAN ACCEPTANCE REPORT

(To be completed by Bureau Veritas Certification – Verify effective identification of Root Cause and

acceptance of Corrective Action Plan)									
Root Cause: Acceptable Corrective Action Plan: Acceptable – check time lines									
Plan Accepted:	Ye s	X	No	X	Comment s:				
Auditor:	Brian Callaghan					Date:	July 7 2013		
<b>CORRECTIVE ACTION IMPLEMENTATION</b>									
To be completed by Company – Provide objective evidence. Not to exceed: 90 Days SFI, PEFC <input checked="" type="checkbox"/> ; 1 year FSC <input type="checkbox"/> ; other <input type="checkbox"/> <u>X</u> Days									
Corrective Action Completion Date:	July 13, 2013 (circular) Nov 30, 2013 (training) Spring 2013 (training)			Company Representative:	Paul Fantin				
Corrective Action Implementation: Information circular provided to staff and contractors (July 13, 2013). Training will occur as part of the normal Fall contractor training sessions. Method used to verify effectiveness of action taken:									
<ul style="list-style-type: none"> <li>• Review circular provided to contracts on subject</li> <li>• Review Training/course material</li> <li>• Minutes to operations meetings</li> <li>• Training records.</li> <li>• On-going monitoring of operational activities</li> </ul>									
<b>CORRECTIVE ACTION IMPLEMENTATION ACCEPTANCE REPORT</b>									
(To be completed by Bureau Veritas Certification – Acceptance of Corrective Action taken)									
Accepted:	Yes	X	No		Nonconformance Closed:	Yes	X	No	
Follow Up Comments:	Examine this issue again at surveillance to ensure effectiveness of training.								
Auditor:	Brian Callaghan					Date:	July 14, 2013		

<b>SF02/NA NONCONFORMITY REPORT</b>			
Company Name and Site:			SF02#:
Abitibi River Forest Management Company Inc			02
Contract #:	Type of audit (e.g., initial,	Team Leader:	
US.1248870	FSC FM/SFI LM Initial	Brian Callaghan	
Date:	Standard and Clause #:	Team Member:	
7 June,	SFI 2010-2014, PM 3.2, Indicator 3	Matt Tormohlen/Laird VanDamme	
Major	Minor	Other Documents (if applicable):	Company Representative:
	X		Paul Fantin
<b>REQUIREMENT OF AUDITED STANDARD:</b>			
<p>PM 3.2: Program Participant shall have or develop, implement and document riparian protection measures based on soil type, terrain, vegetation, ecological function, harvesting system, and other applicable factors.</p> <p>Indicator 3: Implementation of plans to manage or protect rivers, streams, lakes, and other water bodies.</p>			
<b>OBSERVED NONCONFORMITY :</b>			
Site visits determined that approaches to several water crossings lacked proper crowning, on/off-road diversion measures and check-dams. In addition, un-stabilized “grubbing” occurred within 100meters of the water body. The combination of these factors led to moderate erosion and sediment introduction at the water crossings.			
<b>ROOT CAUSE ANALYSIS AND CORRECTIVE ACTION PLAN</b> (To be completed by the Company. Plan to be submitted in 30 days)			
Corrective Action Plan Date:	June 28, 2013	Company Representative:	Paul Fantin
Root Cause Analysis and Corrective Action			

Root Cause:

- Winter 2013 conditions extended well into the spring precluding re-crowning of the Magusi Road and delaying all other road maintenance
- Some operators have been identified as requiring additional training on crowning of roads, water diversion measures to avoid erosion and grubbing practices in the vicinity of water bodies and stream crossings.
- Training for some shareholders has focused on front line supervision.

Corrective Action Plan:

- Provide information circular on the subject to all contractors.
- ARFMI to provide additional training opportunities for both front-line supervision as well as equipment operators to address issues of road crowning, water diversion to avoid erosion and grubbing practices in the vicinity of water bodies and stream crossings.
- Training sessions to reinforce existing FMP BMP's and tool-kit implementation.
- Operational meetings and training are pre-scheduled for the fall and spring of each year. This training will be made available to front-line supervision as well as equipment operators to address issues of road maintenance and will coincide with the next scheduled operations meetings and training sessions.

**ROOT CAUSE AND CORRECTIVE ACTION PLAN ACCEPTANCE REPORT**  
 (To be completed by Bureau Veritas Certification – Verify effective identification of Root Cause and acceptance of Corrective Action Plan)

Root Cause: Accepted  
 Corrective Action Plan: Accepted - timeframes

Plan Accepted:	Yes	X	No		Comments:	
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Auditor: Brian Callaghan      Date: July 7, 2013

**CORRECTIVE ACTION IMPLEMENTATION**  
 To be completed by Company – Provide objective evidence. Not to exceed: 90 Days SFI, PEFC ; 1 year FSC ; other  X Days

Corrective Action Completion Date:	July 13, 2013 Nov 30 2013 Spring 2014	Company Representative:	Paul Fantin
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Corrective Action Implementation:

- Training to be made available to front-line supervision as well as equipment operators

Method used to verify effectiveness of action taken:

- Review training/course material
- Minutes to operations meetings
- Training records
- Ongoing monitoring of these activities will occur

**CORRECTIVE ACTION IMPLEMENTATION ACCEPTANCE REPORT**  
 (To be completed by Bureau Veritas Certification – Acceptance of Corrective Action taken)

Accepted:	Yes	X	No		Nonconformance Closed:	Yes	X	No
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Follow Up Comments:	Examine this issue again at surveillance to ensure effectiveness of training and general road maintenance.		
Auditor:	Callaghan	Date:	July 14, 2013

<b>SF02/NA NONCONFORMITY REPORT</b>			
Company Name and Site:			SF02#:
Abitibi River Forest Management Company Inc			03
Contract #:	Type of audit (e.g., initial,	Team Leader:	
US.1248870	FSC FM/SFI LM Initial	Brian Callaghan	
Date:	Standard and Clause #:	Team Member:	
7 June, 2013	SFI 2010-2014, PM 16.1, Indicator 4	Tormohlen/VanDamme/Hollands	
Major	Minor	Other Documents (if applicable):	Company Representative:
	X		Paul Fantin
REQUIREMENT OF AUDITED STANDARD:			
<p>PM 16.1: Program Participants shall require appropriate training of personnel and contractors so that they are competent to fulfill their responsibilities under the SFI 2010-2014 Standard.</p> <p>Indicator 3: Staff educations and training sufficient to their roles and responsibilities</p> <p>Indicator 4: Contractor education and training sufficient to their roles and responsibilities.</p>			
OBSERVED NONCONFORMITY :			
<p>All interviewed staff and contractors were very knowledgeable in terms of proper forest management techniques and implementation of BMPs according to the requirements of the FMP and the implementation toolkit. However, training and knowledge was not available on how these requirements relate to specific indicators of the SFI standard.</p>			
ROOT CAUSE ANALYSIS AND CORRECTIVE ACTION PLAN			
(To be completed by the Company. Plan to be submitted in 30 days)			
Corrective Action Plan Date:	June 28, 2013	Company Representative:	Paul Fantin
Root Cause Analysis and Corrective Action			
<p>Root Cause:</p> <ul style="list-style-type: none"> <li>• Certification training efforts have in the past focused on the operations toolkit and how following it creates a certifiable forest. Training has not focused on the SFI program on it's objective and performance measures. This lead to a poor level of understanding of the SFI program by both staff and contractors.</li> </ul> <p>Corrective Action Plan:</p> <ul style="list-style-type: none"> <li>• Immediately distribute SFI 2010-2014 standard to staff, shareholders and contractors</li> <li>• Communicate how specific forest management techniques and BMP implementation relate to specific indicators of the SFI standard. This aspect will become a regular component to scheduled operations committee meetings.</li> <li>• Complete additional SFI awareness training on the objectives, performance measures and indicators for FRMG, shareholders and operators staff.</li> <li>• Develop a cross-reference table that details how specific forest management techniques and BMP implementation relates to specific indicators of the SFI standard and communicate this information to shareholders and operators during scheduled training sessions as well as by posting on the ARFMI website.</li> </ul>			
ROOT CAUSE AND CORRECTIVE ACTION PLAN ACCEPTANCE REPORT			
(To be completed by Bureau Veritas Certification – Verify effective identification of Root Cause and acceptance of Corrective Action Plan)			

Root Cause: acceptable									
Corrective Action Plan: accept - timing									
Plan Accepted:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Comments:				
Auditor:	Brian callaghan				Date:	July 7, 2013			
<b>CORRECTIVE ACTION IMPLEMENTATION</b>									
To be completed by Company – Provide objective evidence. Not to exceed: 90 Days SFI, PEFC <input checked="" type="checkbox"/> ; 1 year FSC <input type="checkbox"/> ; other <input type="checkbox"/> X Days									
Corrective Action Completion Date:	Distrib. SFIS July 13, 2013 Fall of 2013 and again in spring 2014			Company Representative:	Paul Fantin				
Corrective Action Implementation:									
<ul style="list-style-type: none"> <li>• Distributed copy of SFIS to all staff, shareholders and contractors</li> <li>• Provide awareness training to staff, shareholders, and contractors</li> </ul>									
Method used to verify effectiveness of action taken:									
<ul style="list-style-type: none"> <li>• Reviewed correspondence</li> <li>• review training materials</li> </ul>									
<b>CORRECTIVE ACTION IMPLEMENTATION ACCEPTANCE REPORT</b>									
(To be completed by Bureau Veritas Certification – Acceptance of Corrective Action taken)									
Accepted:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Nonconformance Closed:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Follow Up Comments:	Examine this issue again at surveillance to ensure effectiveness of training.								
Auditor:	Callaghan				Date:	July 14, 2013			