



**Bureau Veritas Certification  
North America, Inc.  
SFI Fiber Sourcing Audit Report**

390 Benmar Drive, Suite 100  
Houston, TX 77060  
Phone (281) 986-1300: Toll Free (800) 937-9311

Company Name	Yakama Forest Products
Contact Person	Doug Olney – Resource Manager, Yakama Forest Products
Address	P.O. Box 489 White Swan, WA 98952
Phone / Fax	(509) 874-2901
PQC Code	E01E
Contract Number	US1432665

Certification Audit:		Re-Certification Audit:		Surveillance Audit:	#2	Scope extension audit:	
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Audit Summary	
<b>Introduction</b>	
<p>This report summarizes the results of a surveillance audit conducted on Yakama Forest Products (YFP); Sustainable Forestry Initiative (SFI) Certified Sourcing program. The audit was conducted concurrently with the Yakama Nation (YN) surveillance audit. Jim Colla, Bureau Veritas Certification Lead Auditor, conducted the audit from August 19-21, 2015.</p>	
<b>Audit Scope, Objectives and Process</b>	
<p>The scope of the audit is “Wood Procurement for Yakama Forest Products”. The goal is continued certification to the SFI 2015-2019 Certified Sourcing Standard. Two objectives of the SFI audit were to verify that the Program Participant’s SFI Program is in conformance with the SFI Objectives, Performance Measures, and Indicators, and any additional indicators that the Program Participant chooses, and verify whether the Program Participant has effectively implemented its SFI Standard program requirements on the ground.</p> <p>The opening meeting occurred on August 19, 2015 and took place at the Yakama Nation headquarters in Toppenish, WA. During the opening meeting the objectives for the surveillance audit were outlined and the audit process for collecting evidence and making audit findings was explained. Findings of non-conformance, opportunities for improvement, and appeals were also explained. Confidentiality was assured. The audit plan was discussed and agreed to, and the time and date of the closing meeting was also confirmed. There were no substitutions or edifications of SFI indicators. Standard Bureau Veritas Certification protocols and forms were applied throughout the audit as provided by the current version of the Bureau Veritas Certification SFI Auditor Handbook. Field notes and an SFI indicator checklist were completed. Steve Andringa, Yakama Nation Forestry Program Manager; and Doug Olney, YFP Resource Manager; along with several other staff members, were present throughout portions of the audit.</p>	
<b>Audit Plan</b>	
<p>Yakama Forest Products is headquartered in White Swan, WA. The Yakama Nation is headquartered in Toppenish, WA. The audit was conducted over a total of 2.5 days from August 19-21, 2015. Yakama Nation forest lands and the Yakama Forest Products facility were inspected during the audit. A detailed daily audit plan is on file with Bureau Veritas Certification.</p>	
<b>Company Information</b>	
<p>The Yakama Nation has been managing its forestlands in conjunction with the Bureau of Indian Affairs for</p>	

decades. Its forest management program is guided by the 1855 treaty, many federal laws, and the 2005 Yakama Forest Management Plan. All planned harvest goes through an Environmental Assessment process and is subject to Tribal Council approval. Yakama Forest Products has been an enterprise business unit of the Yakama Nation since January 10, 1995. The mill provides a local facility for Yakama Nation logs to be processed and is a significant source of employment for Tribal members.

### **Audit Results**

The audit consisted of document and record reviews and interviews. In addition a number of field sites, one of which was actively being harvested, were visited that represent the spectrum of sourcing activities YFP undertakes.

**Objective 1-Biodiversity in Fiber Sourcing:** YFP sources 99% of their wood from YN, the two entities work together to meet biodiversity goals across the Reservation. A stated goal of the FMP is to “Maintain viable populations of native and desired non-native species of wildlife and their supporting habitats, while providing wildlife in sufficient numbers to meet the cultural and subsistence needs of Yakama Nation members”. While not formally designated, YN essentially views the entire ownership as a FECV, to be held and managed in trust forever for the benefit of Yakama people.

**Objective 2-Adherence to Best Management Practices:** YFP Procurement and BMP Monitoring Procedures and Log Purchase Agreements contain requirements for compliance with BMP/SMZ practices. YFP works very closely with YN, constantly monitoring YN inspections and reports. YFP also has an inspection program to monitor gate wood purchases, which has amounted to less than 50MBF since the last audit. YFP will also monitor WDNR inspections on gate wood. All YN operations are visited frequently. YFP resource managers and YP foresters are in contact at least weekly during active operations. YN technical staff provides review on any WFLA application within the traditional Yakama homelands on issues related to cultural sites, fish and wildlife.

**Objective 3-Use of Qualified Resource and Qualified Logging Professionals:** YFP policies outline goals and objectives for use of trained loggers and wood supplier training. Policy requires the use of a trained logging professional on YN lands, which supply 99% of the logs. YFP strongly encourages use of the same on gate wood. The contractors interviewed are WCLA certified. About six contractors used on YN lands, all are WCLA trained. All contractors had required safety equipment and emergency and spill response plans. Contractors were well versed in sustainable forestry principles.

**Objective 4-Legal and Regulatory Compliance:** A myriad of federal and YN laws are applicable; these include the National Indian Forest Resources Management Act; NEPA; ESA; and National Historic and Archeological Protection Act. Handbooks and manuals are readily available to staff hardcopy and on-line. There is mandatory annual on-line training. There is also a tribal environmental coordinator who is responsible for monitoring and reporting changes in laws. For wood procured from non-YN lands, YFP provides landowners an information packet that includes WDNR BMPs and regulatory requirements. A WDNR permit is required for non-YN wood and the site is inspected at least once to ensure it is coming from the permitted site. There is no significant risk. No regulatory citations issued.

**Objective 5-Forestry Research, Science and Technology:** Not audited

**Objective 6-Training and Education:** YFP has communicated its commitment to employees and Tribal members through a newsletter and posted file letter. The documents have been updated to reflect the 2015-2019 Standard. YFP Staff that are responsible for the fiber sourcing program have been trained and keep up on SFI topics. YFP requires all their direct contract loggers to be WCLA trained and attend SFI Logger training and will only use qualified loggers on purchase (YN) contracts. This is a stated condition on the logging contract. Continuing education is built into to WCLA program. Yakama and the WA SFI implementation committee continue to explore ways they can work together to advance the cause of sustainable forestry. As the research and data on the Yakama Forest can be proprietary and lands are closed to non-tribal members, the Yakama Nation brings a different perspective to the WA SFI table. Both Doug Olney (YFP) and Mark Petruncio (YN) are active members of the SIC.

Objective 7-Community Involvement and Landowner Outreach: YFP has developed a landowner packet based off the WDNR forest practices program to distribute to private landowners that covers all required elements. YFP and YN supports a myriad of Yakama Nation cultural and educational programs, in addition they support and contribute funding to the Washington Farm Forestry Association, Family Forest Foundation, Tree Farm and participate in the WSU family forest field day. Given less than 5% of the wood supply comes from non YN lands, the organization should be commended for their extensive support, in time and financially, to various groups. TAPASH Sustainable Forest Cooperative (FS, TNC, WDNR) YN & YFP are constantly donating wood products to the community and supporting conservation education. Landowner packet include wildfire prevention information; at the time of the audit the 53,000 acre Cougar Creek fire was in progress on YN; PSAs, posted notices regarding fire were in place.

Objective 8-Public Land Management Responsibilities: Not applicable

Objective 9-Communications and Public Reporting: The 2014 Yakama Nation and Yakama Forest Products Audit Report is posted on the SFI Website. All records necessary for reporting to SFI are maintained electronically and were reviewed as part of this audit.

Objective 10-Management Review: The formal internal audit and management review occur post external audits in order to incorporate any findings into that review. Internal and external audits and reviews are presented to Tribal Council. In addition to tracking SFI progress, YFP local impact on employment is tracked. The SFI program can be considered mature. Following release of the 2015-2019 SFI standard and implementation guidance; YN and YFP opted to be audited to the revised 2015:2019 standard this surveillance audit.

Objective 11-Promote Conservation of Biological Diversity, Biodiversity Hotspots and High-Conservation Wilderness Areas: Not Applicable

Objective 12-Avoidance of Controversial Sources including Illegal Logging: Not Applicable

Objective 13-Avoidance of Controversial Sources including Fiber Sourced from Areas without Effective Social Laws: Not Applicable

## Findings

**Previous non-conformances:** None issued last audit

**Non-conformances:** None issued

**Opportunities for Improvement:** None issued

**Notable Practices:** PM7.1 (2), see above Objective 7 comments.

### Logo/label use:

YFP continues to use the SFI logo on YFP lumber wrap. Off product promotional use has been obtained for YFP calendar. YFP does not use the BVC logo.

### SFI reporting:

The 2014 audit report for Yakama Nation and Yakama Forest Products is on the SFI website as required. YN and YFP have submitted 2014 annual report data to SFI as requested.

## Conclusions

The closing meeting was held at the YFP White Swan, WA office on August 21, 2015. The findings related to all audited indicators were reviewed, and the confidentiality of audit results assured. In the opinion of the

auditor, Yakama Forest Products continues to implement an effective SFI program that meets the requirements of the SFI 2015-2019 Fiber Sourcing Standard. Continued certification is recommended.

**SEE SF61 FOR AUDIT NOTES**

Summary of Audit Findings:									
Audit Date(s):		From: August 19, 2015				To: August 21, 2015			
Number of SF02's Raised:			Major:		0		Minor:		0
Is a follow up visit required:			Yes	No	Date(s) of follow up visit:				
Follow-up visit remarks:									
Team Leader Recommendation:									
Corrective Action Plan(s) Accepted		Yes	No	N/A	X	Date:			
Proceed to/Continue Certification		Yes	X	No	N/A	Date:		August 21, 2015	
All NCR's Closed		Yes	No	N/A	X	Date:			
Standard audit conducted against:									
1)	SFI 2015-2019 Fiber Sourcing			3)					
2)				4)					
Team Leader (1):			Team Members (2,3,4...)						
Jim Colla			2)						
Scope of Supply: (scope statement must be verified and appear in the space below)									
Wood Procurement									
Accreditation's		ANAB							
Number of Certificates		1							
Proposed Date for Next Audit Event									
Date	early September 2016								
Audit Report Distribution									
Client: Steve Andringa; <a href="mailto:steve@yakama.com">steve@yakama.com</a> – Doug Olney; <a href="mailto:doug@yakama-forest.com">doug@yakama-forest.com</a>									
BVNA: CAC – Dawn Komnick, <a href="mailto:dawn.komnick@us.bureauveritas.com">dawn.komnick@us.bureauveritas.com</a>									

Clause	Audit Report
Opening Meeting	<p>Participants: Steve Andringa – Forest Manager; Doug Olney – YFP Resource Manager; and</p> <p>Discussions: other BIA, YN and YFP designated staff; Jim Colla - lead auditor</p> <ul style="list-style-type: none"> <li>➢ Introductions</li> <li>➢ Scope of the audit</li> <li>➢ Audit schedule/plan</li> <li>➢ Nonconformance types – Major / Minor</li> <li>➢ Review of previous nonconformances - 0</li> <li>➢ Process approach to auditing and audit sampling</li> <li>➢ Confidentiality agreement</li> <li>➢ Termination of the audit</li> <li>➢ Appeals process</li> <li>➢ Closing meeting timing</li> </ul>
Closing Meeting	<p>Participants: Steve Andringa – Forest Manager; Doug Olney – YFP Resource Manager; and</p> <p>Discussions: other BIA, YN and YFP designated staff; Jim Colla - lead auditor</p> <ul style="list-style-type: none"> <li>➢ Introductions and appreciation for selecting Bureau Veritas Certification.</li> <li>➢ Review of audit process - process approach and sampling.</li> <li>➢ Review of OFIs and System Strengths</li> <li>➢ Nonconformance's - 0</li> <li>➢ Date for next audit.</li> <li>➢ Reporting protocol and timing</li> </ul>