SECTION 10

COMMUNICATIONS AND PUBLIC REPORTING

JANUARY 2015
COMMUNICATIONS AND PUBLIC REPORTING

PREPARING AND SUBMITTING A PUBLIC REPORT

A Program Participant shall provide a summary audit report [one copy must be in English] to SFI Inc. after the successful completion of certification, recertification, or surveillance audit to the SFI 2015-2019 Forest Management or SFI 2015-2019 Fiber Sourcing Standard. The summary audit report will be posted on the SFI Inc. website [www.sfiprogram.org] for public review.

The certification body shall prepare the summary audit report, which shall include, at a minimum:

a. a description of the audit process, objectives and scope;
b. a description of substitute indicators, if any, used in the audit and a rationale for each;
c. the name of the Program Participant that was audited, including its SFI representative;
d. a general description of the Program Participant’s forest land, fiber procurement and manufacturing operations included in the audits;
e. the name of the certification body and lead auditor [names of the audit team members, including technical experts may be included at the discretion of the audit team and Program Participant];
f. the dates the audit was conducted and completed;
g. a summary of the findings, including general descriptions of evidence of conformity and any nonconformities and corrective action plans to address them, opportunities for improvement, and exceptional practices; and
h. the certification decision.