



SUSTAINABLE FORESTRY INITIATIVE

MINUTES OF THE

Sustainable Forestry Initiative, Inc. Canadian Regional SIC Breakout meeting

September 17, 2013

Submitted to Counsel 10/21/2013; Approved by Counsel 10/21/2013
Submitted to Canadian Regional SICs 11/27/2013; Approved by Canadian Regional SICs _____:

This document will serve as the record of the proceedings of the September 17, 2013 meeting of the Sustainable Forestry Initiative, Inc. Canadian Regional SIC Breakout meeting.

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ACTION #	Action Item Description	Responsible	Deliver by:
01-SEPT -2013- CDN SIC	SFI Inc. staff will send a copy of the CaGBC Chamber of Commerce article to all meeting attendees, as well as a contact list of all meeting attendees.	Danny Karch	Complete
02- SEPT -2013- CDN SIC	Morgan Kennah to provide Danny Karch with copies of Chamber of Commerce Affiliate letters to Danny Karch.	Morgan Kennah	Complete
03- SEPT -2013- CDN SIC	Each SIC chair to provide Danny Karch with QLP report to be shared on SFI portal.	SIC Chairs Danny Karch Amy Doty	Q1 - 2014
04- SEPT -2013- CDN SIC	Mike Maxfield & Morgan Keenah to review potential to have coherency within all Canadian SIC web sites. (Interface and potential content)...Danny Karch to provide any required artwork of graphics from corporate site.	Mike M Morgan K SIC Chairs	Q2 - 2014
05- SEPT -2013- CDN SIC	Morgan to circulate a paragraph to the Canadian SIC group so that it could be fine tuned as a request to SFI Inc to review developing species at risk field Tools to promote worker awareness of Species at risk.	Morgan Kennah	Q4 - 2013
06- SEPT -2013- CDN SIC	SFI to review the creation of a template for species at risk: Following the example of the BC woodlot brochure and what will be presented from the SIC chairs.	Danny Karch Monika G.	Q1 - 2014

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PARTICIPANTS

	Committee members	Company		SFI Inc. Staff	Title
1.	Mike Maxfield	AbitibiBowater – Central Canada SIC	8.	Danny Karch	National Director, Green Building, Market Access
2.	Stephen Vinnedge	West Fraser – Western Canada SIC			
3.	Dan Russell	Huber – Maritime SIC			
4.	Morgan Kennah	Island Timberland – Western Canada SIC			
5.	Maurice Leblanc	AV Group – Maritime SIC			
6.	Bob Harder	Weyerhaeuser – Western Canada SIC			
7.	Donna Kopecky	Louisiana Pacific – Western Canada SIC			

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AGENDA ITEM	DISCUSSION	ACTION ITEM
<p>Welcome. Introductions, Antitrust</p>	<p>Chair Mike Maxfield welcomed attendees to the meeting and called for self-introductions. Danny Karch provided an antitrust statement.</p> <p>Karch provided an update on the recent CaGBC article regarding the Canadian Chamber of Commerce resolution. ACTION: SFI Inc. staff will send a copy of the CaGBC Chamber of Commerce article to all meeting attendees, as well as a contact list of all meeting attendees.</p> <p>Attendees discussed outreach to local Chamber of Commerce affiliates. Morgan Kennah noted 6 letters were sent from the Western Canada SIC companies (Island timberlands). Resolute staff contacted local Chamber of Commerce affiliates. ACTION: Morgan to send Danny letters which were sent to local Chamber of Commerce Affiliates.</p>	<p>01-SEPT-2013-CDN SIC</p> <p>02-SEPT-2013-CDN SIC</p>
<p>SIC Roundtable</p>	<p>Mike Maxfield noted the Central Canada SIC gives hard hat stickers to qualified logging professionals (QLPs), which acts as a motivation factor for individuals to complete their training modules.</p> <p>Morgan Keenah raised the issue of safety training for QLPs and suggested BMP reports should be posted on SIC web sites. Conversation continued with other issues and objectives on QP topic. ACTION: Each SIC chair to provide Danny Karch with QLP report to be shared on SFI portal.</p> <p>Attendees discussed opportunity to develop SIC website templates with a cohesive look and feel...potentially similar to SFI corporate site...Danny Karch noted SFI Inc. can provide pictures or graphics as needed. ACTION: Mike Maxfield & Morgan Keenah to review potential to have coherency within all Canadian SIC web sites. (Interface and potential content)...Danny Karch to provide any required artwork of graphics from corporate site.</p> <p>Morgan Keenah raised the issue of safety training for QLPs and suggested BMP reports should be posted on SIC web sites.</p> <p>The topic of species at risk was discussed and many agreed that there needed to be more work done to identify the species and document them properly. ACTION: Morgan to circulate a paragraph to the Canadian SIC group so that it could be fine tuned as a request to SFI Inc to review developing species at risk field tools to promote worker awareness of species at risk. ACTION: SFI to review the creation of a template for species at risk: Following the example of the BC woodlot brochure and what will be presented from the SIC chairs.</p>	<p>03- SEPT - 2013- CDN SIC</p> <p>04- SEPT - 2013- CDN SIC</p> <p>05- SEPT - 2013- CDN SIC</p> <p>06- SEPT - 2013- CDN SIC</p>

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AGENDA ITEM	DISCUSSION	ACTION ITEM
Creating 2014 Priorities	<p>Attendees discussed 2014 priorities and hot topics. Various topics were discussed, with the following items noted as high priority:</p> <ul style="list-style-type: none"> - Assist SFI with general landowner & potential stakeholder outreach brochure; - Create a species at risk template brochure/document; - Develop coherency within Canadian SIC web sites; - Share potential opportunities for speakers of interest amongst the Canadian SIC; Example: President of Built Green Canada session or popular biologist. Possible joint conf calls or independent sessions. - Improve QLP documents and make available for other SIC's, through the SIC Member's only website Information Sharing Portal. 	
SFI Standard Revision Discussion	Attendees briefly discussed the SFI Standard Revision process and requirements related to the SFI Implementation Committees.	
SIC Outreach Brochure	Danny Karch provided an update regarding a proposed SFI Inc. SIC outreach brochure. Attendees discussed a potential template for landowner outreach brochures. The group was advised that they would have a couple of weeks to review the document but requested more time.	
Wrap up and Adjourn	Chair Mike Maxfield thanked attendees for their participation. Meeting adjourned at 10:15 a.m.	