



**BUREAU
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**Bureau Veritas Certification
North America, Inc.
SFI Audit Report**

390 Benmar Drive, Suite 100
Houston, TX 77060

Phone (281) 986-1300: Toll Free (800) 937-9311

Company Name	Pollard Lumber Company
Contact Person	Bert Pollard
Address	5863 Washington Road, Appling, GA 30802
Phone / Fax	Phone: (706) 541-1343 Fax: (706) 541-1880
PQC Code	E01E

Contract Number:	US1374201	Certification Audit:		Re-Certification Audit:		Surveillance: (Indicate visit # or Pre-Assessment)	2
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Audit Summary
<p align="center">Introduction</p> <p>This report summarizes the results of the second surveillance audit conducted on Pollard Lumber Company's SFI program for fiber sourcing. Steve Tomlin, Bureau Veritas Certification Lead Auditor conducted the audit April 15 and 16, 2015.</p> <p align="center">Audit Scope, Objectives and Process</p> <p>The scope of the audit is "The procurement of wood for lumber production". The audit was conducted against the SFI 2010-2014 fiber sourcing objectives 8, 9, 10, 16, 17, 19 and 20. The objective of the audit was to verify that the Program Participant's SFI Program is in conformance with the SFI Objectives, Performance Measures, and Indicators, and verify whether the Program Participant has effectively implemented its SFI Standard program requirements on the ground. There was no substitution, modification or addition of indicators. Bureau Veritas Certification protocols and forms were applied throughout the audit as provided by the most recent version of the Bureau Veritas Certification SFI Auditor Handbook available on the auditor access website.</p> <p align="center">Audit Plan</p> <p>The audit began with an opening meeting at 8:00 AM the morning April 15, 2015, followed by interviews, review of system documentation, and field audits of four harvesting tracts. Two additional field audits and confirmation of field audit records took place the morning of April 16, followed by a closing meeting held at 12:00 noon. An audit plan was developed and is maintained on file by Bureau Veritas Certification.</p> <p align="center">Company Information</p> <p>Pollard Lumber Company is a family-owned sawmill operation located near Appling, Georgia. The company procures wood from Georgia and South Carolina. Its wood procurement operations consists of direct stumpage purchases from federal, private and family owned forestland. The majority of their timber harvesting is performed by a small group of loggers who work exclusively on Pollard company operations. The company was first certified to the SFI Standard in 2004.</p>

Audit Results

A document review and interviews were conducted to determine if Pollard's system continues to meet the requirements of the SFI 2010-2014 Standard, and a field audit of six purchased stumpage tracts was performed to confirm implementation.

Objective 8 – Landowner Outreach: The Georgia & South Carolina SIC landowner education publications were confirmed to contain all required information. Pollard distributes these brochures to landowners from whom they purchase wood, and maintains distribution records. Pollard's procurement foresters are aware of potential FECV G1 and G2 plants, animals and communities, as well as T&E species, which may occur on tracts of timber they purchase, and take protective actions as necessary. These occurrences are very rare. Both publications encourage certification, and are distributed to landowners in their respective states from whom Pollard purchases timber.

Objective 9 - Use of Qualified Resource and Qualified Logging Professionals: SIC landowner publications contain information promoting the use of qualified loggers. Pollard's Fiber Sourcing Policy states its commitment to the use of trained loggers and is distributed annually to all suppliers. Examination of the SC and GA trained logger lists confirmed that all loggers used by Pollard are currently trained to SFI requirements.

Objective 10 – Adherence to Best Management Practices: Pollard requires all of its suppliers to be SIC trained and to comply with SC and GA BMPs for Forestry. Good BMP compliance was observed on all six audited purchased stumpage tracts. All harvesting contracts contain BMP compliance language, and Pollard has a program to address adverse weather conditions. Pollard has a program to monitor BMPs on its purchased stumpage tracts and compares its internal rates of compliance with the state averages. It discusses the results on an ongoing basis among its fiber procurement team and formally reviews this information during Management Review meetings for improvement/maintenance ideas and opportunities.

Objective 16 – Training and Education: Pollard distributes its Fiber Sourcing Policy and SFI commitment letter to all affected personnel, including mill management, and wood suppliers annually. Documented procedures, observations during field audits, and interviews of primary employees and certified logging professional, indicated that all understood their roles and responsibilities in achieving the SFI objectives. All procurement personnel and professional loggers were confirmed to be trained to be TOP trained in SC or MTH trained in GA. Observations and interviews indicated all affected employees to be highly qualified.

Objective 17 – Community Involvement in the Practice of Sustainable Forestry: Pollard is an active member of both the GA and SC SIC. Pollard is a member and/or financial contributor to the South Carolina Forestry Association, the Georgia Forestry Association, the Central Savannah River Land Trust, the Low Country Open Land Trust, the Warnell School of Forestry, and the Audubon Society, each of which assist landowners in protecting forestlands and wildlife that are valued by the community. Pollard is involved with a Nature Conservancy conservation easement, and sponsors numerous tours and fishing trips on managed ponds/lakes and forestland. An example is an annual father-son fishing competition for charity purposes held for the past 20 years with a 2014 attendance of approximately 600. Pollard has made financial contributions to the Saluda County Forestry Association and the educational activities of the Silver Bluff Audubon Center and Sanctuary.

Objective 19 – Communications and Public Reporting: Pollard's 2014 audit report contains all the information required by this indicator and was posted to the SFI, Inc. website. Their 2014 SFI Progress Report was submitted in a timely manner. Pollard maintains all necessary records for

preparing its annual progress reports to SFI, Inc., and maintains copies of all past reports.

Objective 20 – Management Review and Continual Improvement: Pollard has a procedure in place to periodically review SFI program performance, including a system to collect and review relevant information to management. Pollard conducts a formal management review on an annual basis. Informal management reviews occur on an ongoing basis to address specific issues.

Objectives 11, 12 & 13 are not applicable. Objectives 14 & 15 were not audited.

Findings

Previous non-conformances:

No non-conformances were issued during the previous surveillance renewal audit.

Non-conformances:

No non-conformances were issued during this audit.

Opportunities for Improvement:

No opportunities for improvement were issued during this audit.

Notable Practices:

No notable practices were issued during this audit.

Logo/label use:

Pollard Lumber Company does not use the SFI label or logo or the Bureau Veritas Certification logo.

Customer Feedback System

Pollard Lumber Company is an active member of the SC and GA SICs, which maintain nonconforming practices policies, procedures and reporting venues via telephone numbers published in their SFI documentation and on their web sites. No inquiries or complaints concerning Pollard were reported in 2014.

SFI reporting:

The SFI website was checked and the previous audit report was posted.

Conclusions

Audit results indicate that Pollard Lumber Company continues to implement an SFI fiber sourcing system that meets the requirements of the SFI 2010-2014 standard. The lead auditor recommended continued certification at the closing meeting on April 16, 2015

SEE SF61 FOR AUDIT NOTES

Summary of Audit Findings:									
Audit Date(s):		From: April 15, 2015				To: April 16, 2015			
Number of SF02's Raised:			Major:			Minor:			
Is a follow up visit required:		Yes		No	X	Date(s) of follow up visit:			
Follow-up visit remarks:									
Team Leader Recommendation:									
Corrective Action Plan(s) Accepted		Yes		No		N/A		Date:	
Proceed to/Continue Certification		Yes	X	No		N/A		Date:	4/16/2015
All NCR's Closed		Yes		No		N/A		Date:	
Standard audit conducted against:									
1)	SFI 2010-2014			3)					
2)				4)					
Team Leader (1):			Team Members (2,3,4...)						
Steve Tomlin RF, CF, EMS(LA)			2)						
			3)						
			4)						
			5)						
Scope of Supply: (scope statement must be verified and appear in the space below)									
The procurement of wood for lumber production.									
Accreditation's		ANAB							
Number of Certificates		1							
Proposed Date for Next Audit Event									
Date		April 13-14, 2016							
Audit Report Distribution									
Bureau Veritas Certification: Melani Potts - melani.potts@us.bureauveritas.com									
Pollard Lumber Co.: Bert Pollard - bertpollard@pollardlumber.com									

Clause	Audit Report
Opening Meeting	Participants: Bert Pollard, Robert Petrie, Lee Dickert Discussions: <ul style="list-style-type: none"> ➤ Introductions ➤ Scope of the audit ➤ Audit schedule/plan ➤ Nonconformance types – Major / Minor ➤ Review of previous nonconformances - 0. ➤ Process approach to auditing and audit sampling ➤ Confidentiality agreement ➤ Termination of the audit ➤ Appeals process ➤ Closing meeting timing
Closing Meeting	Participants: Bert Pollard, Robert Petrie Discussions: <ul style="list-style-type: none"> ➤ Introductions and appreciation for selecting Bureau Veritas Certification. ➤ Review of audit process - process approach and sampling. ➤ Review of OFIs and System Strengths ➤ Nonconformances - 0 ➤ Date for next audit. ➤ Reporting protocol and timing