



**BUREAU
VERITAS**

**Bureau Veritas Certification
North America, Inc.
SFI Audit Report**

390 Benmar Drive, Suite 100
Houston, TX 77060

Phone (281) 986-1300: Toll Free (800) 937-9311

Company Name	Collum's Lumber Products, LLC
Contact Person	Bart Copeland
Address	P.O. Box 535, 1723 Barnwell Rd., Allendale, SC 29810
Phone / Fax	Phone: 803-584-3451
PQC Code	E01E – Forestry, logging related services

Contract Number:	US170623	Certification Audit:		Re-Certification Audit:		X	Surveillance: (Indicate visit # or Pre-Assessment)	
------------------	----------	----------------------	--	-------------------------	--	---	---	--

Audit Summary	
Introduction	
<p>This report summarizes the results of the recertification audit conducted on Collum's Lumber Products' SFI program for fiber sourcing. Steve Tomlin, Bureau Veritas Certification Lead Auditor and Richard Boitnott, Auditor, conducted the audit 10/21/2014 through 10/22/2014.</p>	
Audit Scope, Objectives and Process	
<p>The scope of the audit is "Wood Procurement". The audit was conducted against the SFI 2010-2014 standard; SFIS Objectives 8 - Landowner Outreach, 9 - Use of Qualified Resource and Qualified Logging Professionals, 10 – Adherence to Best Management Practices, 14 – Legal and Regulatory Compliance, 15 – Forestry Research, Science and Technology, 16 – Training and Education, 17 – Community Involvement in the Practice of Sustainable Forestry, 19 – Communications and Public Reporting, and 20 – Management Review and Continual Improvement. There was no substitution of indicators, and a single minor modification to indicator 16.1.1 (see below) that has no impact on the effectiveness of Collum's Lumber's SFI program. The objectives of the SFI audit were to verify that the Program Participant's SFI Program is in conformance with the applicable SFI Objectives, Performance Measures, and Indicators, and any additional indicators that the Program Participant chooses, and verify whether the Program Participant has effectively implemented its SFI Standard program requirements on the ground. Standard Bureau Veritas Certification protocols and forms were applied throughout the audit as provided by the most recent version of the Bureau Veritas Certification SFI Auditor Handbook available on the auditor access website</p>	
Audit Plan	
<p>The audit began with an opening meeting the morning of October 21, 2013, followed by a review of system documentation. Purchased stumpage and open market tracts were reviewed following the documentation review, and on the following morning of the 22nd. A closing meeting was held at 11:30 am on October 22. An audit plan was developed and is maintained on file by Bureau Veritas Certification.</p>	
Company Information	
<p>Collum's Lumber operates a saw mill in Allendale, South Carolina. A procurement staff purchases wood through both open market and purchased stumpage in southern South Carolina and east</p>	

Georgia. Approximately 80% of the wood is procured through purchased stumpage, with the remainder being market wood. The company operates in a region that has very low environmental risk. The potential for erosion or stream sedimentation is low, as the region has very flat topography with few perennial or intermittent streams in or adjacent to harvest areas. The region contains few instances of Forests With Exceptional Conservation Value, and even fewer of those that do exist are impacted by harvesting operations. Species of concern are primarily concentrated in non-forested or low forested areas that are generally not subject to harvest.

Multi-Site Requirements

N/A

Audit Results

The document review was conducted to determine if Collum's Lumber Products' system documentation continues to meet the requirements of the SFI 2010-2014 Standard. The field audit consisted of a review of eight purchased stumpage tracts and two market wood inspections and on-site interviews with the employees responsible for each..

Objective 8 - Landowner Outreach: The South Carolina SIC has developed an excellent landowner information brochure that covers all the requirements of this objective, with Collum's Lumbers' direct participation in its most recent update. Collum's Lumber provides this brochure to the landowners from whom it purchase timber, and tracks the number of brochures distributed. The brochure contains information encouraging landowners to consider certification to the American Tree Farm System. Procurement foresters are aware of the potential FECVs that could occur in their area of operations, although most are associated with streams and swamps, which are not areas in which the company operates.

Objective 9 - Use of Qualified Resource and Qualified Logging Professionals: The SIC landowner brochure includes information encouraging the use of trained loggers. A list of trained loggers is available on the South Carolina and Georgia Sustainable Forestry Implementation committee websites.

Objective 10 – Adherence to Best Management Practices: The percent of wood delivered by trained logging professionals is close to 100%. Collum's Lumber allows a de minimis amount of wood to be delivered by a few other wood suppliers, such as farmers, tree surgeons, and small-scale land-clearing operations, which is acceptable to SFI certification per the SFI Section 6 Guidance document. The company requires all wood producers to sign an acknowledgement form attesting that all their crews have at least one person on-site who has completed logger training, and then randomly checks its contractors to ensure training has been completed and is kept up-to-date.

A review of 8 purchased stumpage and 2 market wood tracts provided evidence of full compliance with the South Carolina and Georgia BMPs. Collum's Lumber does a good job of working with state forestry commission BMP foresters to verify the company's decisions if there are any questions as to interpretation of stream classification and requirements for protection. Procurement personnel are very concerned with ensuring BMP compliance, and frequently go beyond minimum requirements in both states.

Collum's Lumber reviews the monthly South Carolina BMP exam log and conducts inspections of market wood tracts in order to monitor BMP compliance throughout its wood supply chain. An on-site review of two market wood tracts provided evidence the company is conducting its monitoring effectively. Opportunities to improve BMP compliance are reviewed with top management through the management review process, which includes weekly meeting to discuss issues.

Objective 14 – Legal and Regulatory Compliance: Collum’s Lumber maintains a list of legal and other requirements maintained by management representative Copeland and available to all employees. Table is current and accurate, but may contain some requirements that are no longer applicable to Collum’s Lumber. Legal compliance is integrated throughout Collum’s Lumber’s sustainable forestry written and operational program, and the controls are effective. Document review and interview revealed no regulatory actions taken involving Collum’s Lumber’s Sustainable Forestry Program or practices since the last audit. The written policy declaring compliance with social laws was reviewed in the Legal & Other procedure and confirmed to meet Indicator requirements.

Objective 15 – Forestry Research, Science and Technology: Collum’s Lumber makes annual contributions to the Clemson University Research Foundation for wood utilization research and a large contributions was made in 2014. Internet review of Clemson Board of Trustee Minutes confirmed that the research is focused on “sustainability and advanced material priorities”. Collum’s Lumber worked with the SCFC in September, 2014, to prepare an assessment of forest resource information and statistics on their fiber supply basin. This study provided data on timberland acres, standing inventory, growth versus drain, types of timber, ownership, and other information. The results showed harvesting to be at a highly sustainable level, with increasing volumes in most categories. Collum’s Lumber also receives and reviews monthly BMP compliance reports from the SCFC. Collum’s Lumber maintains a list of web sites that it regularly consults to stay current with climate change information, predictions, and potential impacts on forestry operations within their operating area. No changes to their current practices have been identified as necessary due to this information since the last audit.

Objective 16 – Training and Education: The written statement of commitment to the SFIS (16.1.1) has been communicated throughout the organization. The policy has not been physically given to the mill manager, but this slight variation to the Indicator is considered acceptable as the Collum’s Lumber President, Mitchell Scott, is knowledgeable and aware of the policy, and leads mill management. The mill manager has no role or responsibility under the scope of this certification, and is under the direct supervisor of the company president, who attends the weekly SFI/planning meetings and represents the mill. Therefore the mill manager has no need to receive the procurement policy. Roles and responsibilities for all employees under the scope the certificate are described throughout the Sustainable Forestry Program and Procurement Policy. Employee interviews in the office and during field inspections confirmed that all affected employees had a good understanding of their roles and responsibilities under the scope of their Sustainable Forestry Program. Documented annual training is provided. No contractors were encountered during the audit. The only contractors used are wood producers who have been confirmed to be trained under the GA or SC SIC logger training programs. Collum’s Lumber sponsors these trainings on an annual basis. Field inspections of 10 purchased stumpage and market wood tracts showed no indication of inadequate training. Both the GA (Master Timber Harvester) and SC (Timber Operations Professional) logger were checked and confirmed to be in compliance with Indicator requirements. Collum’s Lumber is an active SC SIC member. No logger certification program currently exists in either GA or SC.

Objective 17 – Community Involvement in the Practice of Sustainable Forestry: Collum’s Lumber is a member of the South Carolina SIC, where the majority of its wood basket is located. Its involvement in the SIC includes the development and distribution of landowner educational material, which includes information on the conservation of biological diversity. The company is aware of the ACE basin project, a conservation planning effort that involves a broad range of stakeholders in the Ashepoo, Combahee, and Edisto river basins. Collum’s Lumber takes this project into consideration by ensuring there are no negative water quality impacts from its operations within the basin.

The South Carolina SIC provides funding for a number of education and outreach projects. Collum's Lumber also has evidence of its individual participation in such efforts. The company has a communication procedure in place. There was no evidence of any inconsistent practice reports or complaints against Collum's Lumber.

Objective 19 – Communications and Public Reporting: A review of the SFI, Inc. website provided evidence Collum's Lumber submitted its previous surveillance audit report as required for public review. The company has procedures in place to provide for all the pieces of information needed to complete the SFI annual progress report. An e-mail transmission from SFI, Inc. provided evidence the company submitted the 2013 annual progress report in a timely manner.

Objective 20 – Management Review and Continual Improvement: Collum's Lumber has a management review process in place. Collum's Lumber is not a large company. The procurement staff and top management meet every Monday morning to review procurement activities, including SFI performance. While three documented management review meetings were documented since the previous audit, in reality SFI is reviewed with top management on an on-going basis.

Findings

Previous non-conformances:

No non-conformances were issued during the previous surveillance audit.

Non-conformances:

No non-conformances were issued during this audit.

Opportunities for Improvement:

Indicator 10.2.1.b – evaluate the use of best management practices across the fiber supply basin: Collum's Lumber receives a small portion of its wood supply from Georgia. GA produces a periodic BMP compliance summary. Collum's Lumber could consider obtaining this information to provide increased information on overall BMP compliance throughout its fiber supply area.

Notable Practices:

Indicator 10.1.2 - Program to ensure that harvests of purchased stumpage comply with best management practices: In many instances, streamside protection went beyond minimum BMP requirements. (such as extended buffer widths and non-harvest of timber within SMZs which could have been harvested in compliance with BMPs). Collum's Lumber procurement foresters consistently demonstrated a commitment to BMP compliance that was exemplary, resulting in almost no BMP violations being reported, and none being observed during the audit.

Logo/label use:

The company does not use either the SFI or Bureau Veritas Certification logo.

SFI reporting:

A copy of the 2013 surveillance audit report was found on the SFI, Inc. website.

Conclusions

The lead auditor issued a recommendation for continued certification to the SFI 2010-2014 standard.

Surveillance Audit Schedule

The next surveillance audit should be held October 13-14, 2015.

SEE SF61 FOR AUDIT NOTES

Summary of Audit Findings:						
Audit Date(s):	From: October 21, 2014			To: October 22, 2014		
Number of SF02's Raised:	Major:		0	Minor:		0
Is a follow up visit required:	Yes	No	X	Date(s) of follow up visit:		
Follow-up visit remarks:						
Team Leader Recommendation:						
Corrective Action Plan (s) Accepted	Yes	No		Date:	N/A	
Proceed to/Continue Certification	Yes	X	No	Date:	10/22/2014	
All NCR's Cleared	Yes	No		Date:	N/A	
Standard audit conducted against:						
1)	SFIS 2010-2014	3)				
2)		4)				
Team Leader (1):		Team Members (2,3,4...)				
Steve Tomlin; CF, RF, EMS(LA)		2) Richard Boitnott; CF, RF, EMS(LA)				
		3)				
		4)				
		5)				
Scope of Supply: (scope statement must be verified and appear in the space below)						
Wood Procurement						
Accreditation's	ANAB					
Number of Certificates	1					
Proposed Date for Next Audit Event						
Date	Renewal week of October 20, 2014					
Audit Report Distribution						
Collum's Lumber: Bart Copeland-bbcopela@yahoo.com						
Bureau Veritas Certification: Melissa A. Marchese, Melissa.marchese@us.bureauveritas.com						
Richard Boitnott; CF, RF, EMS(LA): rboitnott@nrslc.com						

Clause	Audit Report
Opening Meeting	<p>Participants: Bart Copeland, Bobo Seckinger, Russell Twitty, Rusty Purdy, Jeff Carson, Lin Houck, Bubba Welch, Alan Hales</p> <p>Discussions:</p> <ul style="list-style-type: none"> ➤ Introductions ➤ Scope of the audit ➤ Audit schedule/plan ➤ Nonconformance types – Major / Minor ➤ Review of previous nonconformances - 0. ➤ Process approach to auditing and audit sampling ➤ Confidentiality agreement ➤ Termination of the audit ➤ Appeals process ➤ Closing meeting timing
Closing Meeting	<p>Participants: Bart Copeland</p> <p>Discussions:</p> <ul style="list-style-type: none"> ➤ Introductions and appreciation for selecting Bureau Veritas Certification. ➤ Review of audit process - process approach and sampling. ➤ Review of OFIs and System Strengths ➤ Nonconformances - 0 ➤ Date for next audit. ➤ Reporting protocol and timing