

# SFI® Inc. Online Database: Progress Report Data Entry

The Sustainable Forestry Initiative® (SFI) program releases a progress report to document its achievements and opportunities to broaden the practice of sustainable forestry.

Program participants must complete a report annually to maintain good standing in the SFI® program, and new participants are allowed one year to report. The data is based on the best information available – which may mean using a best estimate, especially in the first years of implementation. Participants can use fiscal or calendar year information, whichever is most convenient.

All the information and data submitted is kept strictly confidential, and used only in aggregate form in the SFI progress report. The submissions are destroyed once the data is aggregated. If we wish to use participant-specific information as examples of noteworthy performance, we will seek permission.

Contact [Rachel.Dierolf@sfiprogram.org](mailto:Rachel.Dierolf@sfiprogram.org) (613-274-0124) with any questions.

## Who Should Use This Manual

Any representatives of SFI Program Participants completing their organization’s progress report data

## What This Manual Covers

**Section I.** Setting up a User Account (pages 1 - 3)

**Section II.** Entering Report Data (pages 4 - 9)

**Section III.** Submitting Final SFI Program Participant Report Data (pages 10-11)

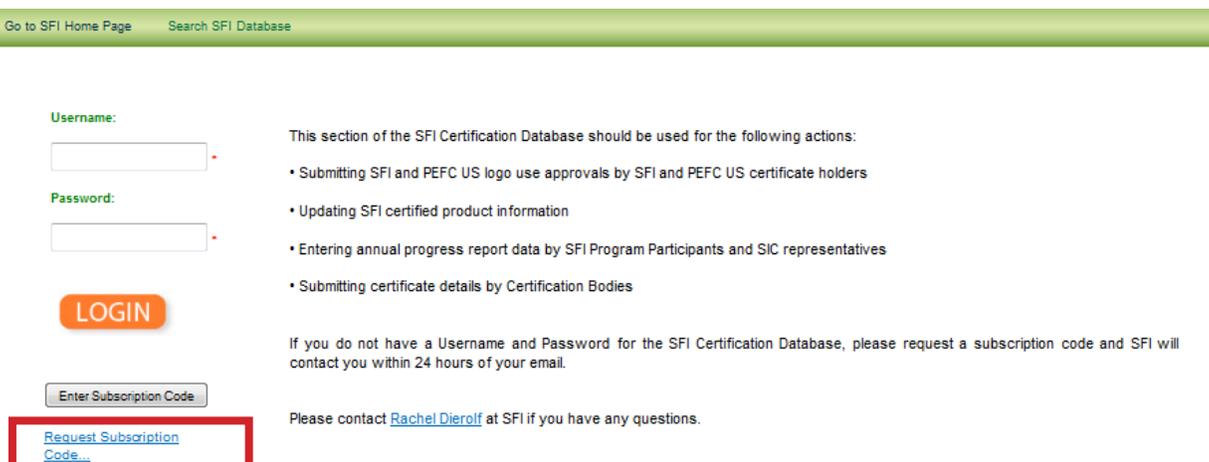
**Section IV.** Volume Multipliers Reference (page 12)

## Section I. Setting up a User Account (Subscription Process)

URL: [www.sfiprogram.org/sfidatabase/login](http://www.sfiprogram.org/sfidatabase/login)

The Subscription Process outlined in this section is a one-time process to set up a username and password for representatives of Program Participants. Representatives that have completed the process have the ability to set up additional company usernames and passwords.

**Step 1:** Select hyperlink ‘Request Subscription Code’ at [www.sfiprogram.org/sfidatabase/login](http://www.sfiprogram.org/sfidatabase/login)



Go to SFI Home Page    Search SFI Database

Username:

Password:

**LOGIN**

Enter Subscription Code

[Request Subscription Code...](#)

This section of the SFI Certification Database should be used for the following actions:

- Submitting SFI and PEFC US logo use approvals by SFI and PEFC US certificate holders
- Updating SFI certified product information
- Entering annual progress report data by SFI Program Participants and SIC representatives
- Submitting certificate details by Certification Bodies

If you do not have a Username and Password for the SFI Certification Database, please request a subscription code and SFI will contact you within 24 hours of your email.

Please contact [Rachel.Dierolf](mailto:Rachel.Dierolf@sfiprogram.org) at SFI if you have any questions.

## Section I. Setting up a User Account (Subscription Process)

**Step 2:** Select your organization from the dropdown after 'Select Organization' and fill in relevant fields. Click 'Send'. SFI will forward you an email with the required information to set up your account within 24 hours.

[Go to SFI Home Page](#)   [Search SFI Database](#)

### Request Subscription Code

\* indicates required fields

User Type:\*    Company User    Certification Body User    SIC User

Select Organization:\*   SFI Program Participant

To:\*   rachel.dierolf@sfiprogram.org

CC:

Email address:\*   YOUR EMAIL ADDRESS

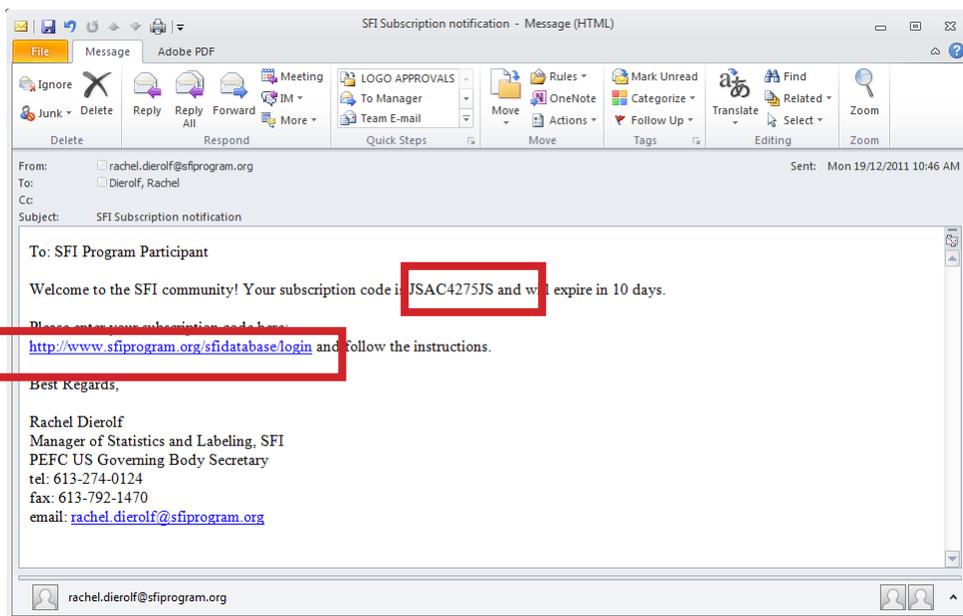
Subject:\*   Request Subscription Code

First Name \*   YOUR FIRST NAME

Last Name \*   YOUR LAST NAME

**Step 3:** Copy your unique subscription code from the email you receive and click the link provided.



**Step 4:** Select the 'Enter Subscription Code' button at the link provided in the email ([www.sfiprogram.org/sfi-database/login](http://www.sfiprogram.org/sfi-database/login))

[Go to SFI Home Page](#)   [Search SFI Database](#)

Username:

Password:

[Request Subscription Code](#)

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## Section I. Setting up a User Account (Subscription Process)

**Step 5:** Use the subscription code provided in the email in order to set up your user account and LOGIN.

Go to SFI Home Page    Search SFI Database

### Enter Subscription Code

Subscription Code:

**Step 6:** Complete the form with your own username and password and click 'Save'. Your password must be at least 6 characters.

Go to SFI Home Page    Search SFI Database    Admin   

Hello, you are temporarily logged in with a Subscription Code. [Logout](#)

### User Management

Create Company User -- Organization Name: SFI Program Participant

\* indicates required fields

User Name \*

Email \*

First Name \*

Last Name \*

Password \*

Confirm Password \*

Your account is now set up and you can now log in to the system at any time with your username and password at [www.sfiprogram.org/sfidatabase/login](http://www.sfiprogram.org/sfidatabase/login).

Go to SFI Home Page    Search SFI Database

Username:

Password:

TestUser created successfully. Please use new user to login.

[Request Subscription Code...](#)

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Please contact [Rachel Dierolf](#) at SFI if you have any questions.

## Section 2. Entering SFI Program Participant Report Data

Log in to the system with your username and password at [www.sfiprogram.org/sfidatabase/login](http://www.sfiprogram.org/sfidatabase/login) and select the hyperlink: 'Submit SFI Program participant Progress Report Data' to enter your company information.



### SFI Company Users - Program Participants

Welcome to the Internal SFI Certification Database. Select one of the options below to enter or revise information in the SFI database.

- [Submit Request for SFI Logo Use](#)
- [Submit SFI Certified Product Information](#)
- [Submit SFI Program Participant Progress Report Data](#)

To request assistance or if you have any questions, please [email](#) us.

Complete the online reporting form with all information relevant for your organization. Save each page as you work through the form to avoid data loss.

#### PAGE: GENERAL INFORMATION

**SFI Program Participant**  
Status:

**General Information**

<b>General Information</b>			
General Information		Program Participant Name <input type="text" value="SFI Program Participant"/>	
		Certification Body (if 3rd party certified) <input type="text"/>	
<b>Forestland Information</b>			
<input type="radio"/> Hectares <input checked="" type="radio"/> Acres		Total Acres Managed	
		Acres Certified to the SFI 2005-2009 Standard	
United States		<input type="text"/>	<input type="text"/>
Canada - Crown License		<input type="text"/>	<input type="text"/>
Canada - Private Land		<input type="text"/>	<input type="text"/>
<b>Recreation</b>			
<input type="radio"/> Hectares <input checked="" type="radio"/> Acres			
Open to Public for Recreation - US		<input type="text"/>	
Open to Public for Recreation - Canada		<input type="text"/>	
<b>Conservation Partnerships</b>			
<small>SFI Inc. presents conservation awards to organizations and individuals involved in conservation partnerships on a regular basis and would like to be aware of any conservation projects currently underway.</small>			
Is your organization currently involved in any conservation partnerships/projects? <input checked="" type="radio"/> Yes <input type="radio"/> No			
If yes, please enter:			
1. Include the project name, short project description, partners, objective, estimated start and completion date, total cost of project, your organization's contribution and any other information; or			
2. Download <a href="#">this form</a> to fill out details for multiple projects, save to your computer and upload using the function below.			
<b>NOTE: Conservation project data can be submitted here as:</b> 1. a stand-alone document (simply 'Browse' and 'Upload' your description); 2. short description entered into the text box; or 3. multiple projects entered as a table in the downloadable form, saved to your computer and then uploaded into the SFI database.			
If yes, please also indicate if SFI may share conservation partnership data with other organizations			
<input checked="" type="radio"/> Yes, SFI may share my conservation information <input type="radio"/> No, please keep this information confidential			
Upload Document <input type="text"/>		<input type="button" value="Browse..."/> <input type="button" value="Upload"/>	
<small>If you have more than one document or any additional information that you would like to provide, please upload one here and email the rest to <a href="mailto:Rachel.dierolf@sfiprogram.org">Rachel.dierolf@sfiprogram.org</a>.</small>			
<input type="button" value="Back"/>		<input type="button" value="Clear"/> <input type="button" value="Save"/> <input type="button" value="Next"/>	

#### WHO COMPLETES THIS PAGE?

- ALL FOREST LAND-OWNERS
- ALL PROGRAM PARTICIPANTS WITH CONSERVATION PARTNERSHIPS

#### COMMENTS

- 'Save' button will save input data so form can be completed later. **SFI recommends saving each page as you work through the form to avoid data loss.**
- All reporting forms & Reference can be downloaded from the list in the left blue bar under 'Reporting Forms & Reference'.
- Note that only ONE file can be uploaded at a time. Please either combine files into one document for upload or send separately, if needed.
- Select 'Next' to continue.

## Section II. Entering SFI Program Participant Report Data

### PAGE: PROFILE

**SFI Program Participant**  
 Status:

General Information	<b>Profile</b>
<b>Profile</b>	<p><b>Profile</b></p> <p>SFI Inc. produces many different editorials, marketing materials and news items and would like to feature SFI companies and products with samples of SFI labeled products to be used at appropriate venues such as tradeshows, conferences and magazine product placements. If you are interested in your organization being featured, please forward any SFI labeled samples to the SFI main office in Washington DC.</p> <p>SFI Inc. is often asked for short profiles on SFI Program Participants. If possible, please provide a brief profile of your organization including the number of employees you had at the end of the year and any product information in the space below.</p> <div style="border: 1px solid gray; height: 60px; width: 100%;"></div> <p style="text-align: center;"> <input type="button" value="Back"/> <input type="button" value="Clear"/> <input type="button" value="Save"/> <input type="button" value="Next"/> </p>
Harvesting and Reforestation - Participant Land	
Harvesting and Reforestation - Reforestation Activities	
Research Funding - Internal & External - (\$US and \$Canadian)	
Raw Material Supply - Participant Land and Procurement from Other Sources	
Landowner Assistance Programs	
Biotechnology and Genetic Engineering	
Other information	
<b>Reporting Forms &amp; Reference</b>	
Industrial Forest Landowner with Manufacturing Facilities	
Industrial Forest Landowner	
Primary Manufacturing Facilities no Forestland	
Public Agency Conservation Group and Other NonIndustrial Forestland	
Recyclers and Other Secondary Manufacturing Facilities no Forestland	
Universities and Colleges	
<b>Guidelines and Reference Information for Annual Reporting</b>	

### WHO COMPLETES THIS PAGE?

- ALL PROGRAM PARTICIPANTS

### COMMENT

- Company information can be Copied and Pasted directly into the text box.

### PAGE: HARVESTING AND REFORESTATION - PARTICIPANT LAND

General Information	<b>Harvesting and Reforestation - Participant Land</b>																			
Profile																				
<b>Harvesting and Reforestation - Participant Land</b>	<p><b>Harvest and Reforestation - Participant Land</b> (List in acres only. To convert from hectares to acres, multiply number of hectares by 2.471)</p>																			
Harvesting and Reforestation - Reforestation Activities	<p>How many acres of <u>harvest units</u> were completed in 2011 by:</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th></th> <th>US</th> <th>Canadian</th> </tr> </thead> <tbody> <tr> <td><u>Clearcutting</u></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Average size of clearcut harvest areas</td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Seed Tree and Shelterwood</td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Selection Methods</td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Thinning or Sanitation Salvage</td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </tbody> </table>			US	Canadian	<u>Clearcutting</u>	<input type="text"/>	<input type="text"/>	Average size of clearcut harvest areas	<input type="text"/>	<input type="text"/>	Seed Tree and Shelterwood	<input type="text"/>	<input type="text"/>	Selection Methods	<input type="text"/>	<input type="text"/>	Thinning or Sanitation Salvage	<input type="text"/>	<input type="text"/>
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	<p>Please provide explanation if the average size of your clearcut harvest exceeds 120 acres (or 50 hectares)</p> <table border="1" style="width: 100%;"> <tbody> <tr> <td>Disease or insect outbreak</td> <td><input type="text"/></td> </tr> <tr> <td>Fire Salvage</td> <td><input type="text"/></td> </tr> <tr> <td>Windthrow</td> <td><input type="text"/></td> </tr> <tr> <td>Hurricane</td> <td><input type="text"/></td> </tr> <tr> <td>Government regulations requiring larger harvest areas</td> <td><input type="text"/></td> </tr> <tr> <td>Other</td> <td><input type="text"/></td> </tr> </tbody> </table>		Disease or insect outbreak	<input type="text"/>	Fire Salvage	<input type="text"/>	Windthrow	<input type="text"/>	Hurricane	<input type="text"/>	Government regulations requiring larger harvest areas	<input type="text"/>	Other	<input type="text"/>						
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Other	<input type="text"/>																			
	<input type="button" value="Back"/> <input type="button" value="Clear"/> <input type="button" value="Save"/> <input type="button" value="Next"/>																			

### WHO COMPLETES THIS PAGE?

- INDUSTRIAL FOREST LANDOWNERS
- PUBLIC AGENCY, CONSERVATION GROUPS AND OTHER NONINDUSTRIAL FORESTLAND
- UNIVERSITIES AND COLLEGES

### COMMENT

- Round numbers up to the nearest whole number

# Section II. Entering SFI Program Participant Report Data

## PAGE: HARVESTING AND REFORESTATION - REFORESTATION ACTIVITIES

**SFI Program Participant**  
 Status:

Harvesting and Reforestation - Reforestation Activities					
Reforestation Activities and Five Year Assessment					
Reforestation Data for the United States					
Regeneration Type	Within 1 year of final Harvest (acres)	Within 2 years of final Harvest (acres)	More than 2 years of final Harvest (acres)	Total for 2011 (sum of all three -acres)	Percent of Harvest Units Regenerated After 5 Growing seasons
Artificial					
Planting	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>	
Direct Seeding	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>	
Natural	Acres in 2011				
All types	<input type="text"/>				
Artificial and Natural					
All types	<input type="text"/> %				

Reforestation Data for Canada					
List in acres only. To convert from hectares to acres, multiply number of hectares by 2.471.					
Regeneration Type	Within 1 year of final Harvest (acres)	Within 2 years of final Harvest (acres)	More than 2 years of final Harvest (acres)	Total for 2011 (sum of all three -acres)	Percent of Harvest Units Regenerated After 5 Growing seasons
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Direct Seeding	<input type="text"/>	+ <input type="text"/>	+ <input type="text"/>	= <input type="text"/>	
Natural	Acres in 2011				
All types	<input type="text"/>				
Artificial and Natural					
All types	<input type="text"/> %				

**WHO COMPLETES THIS PAGE?**

- INDUSTRIAL FOREST LANDOWNERS
- PUBLIC AGENCY, CONSERVATION GROUPS AND OTHER NONINDUSTRIAL FORESTLAND
- UNIVERSITIES AND COLLEGES

**COMMENT**

- Round digits to the nearest whole number

## PAGE: RESEARCH FUNDING - INTERNAL & EXTERNAL - (\$US AND \$CANADIAN)

**SFI Program Participant**  
 Status:

Research Funding - Internal & External - (\$US and \$Canadian)				
Research Funding - Internal & External - (\$US and \$Canadian)				
Research Funding Category	Internal (\$US)	External (\$US)	Internal (\$Canadian)	External (\$Canadian)
Forest Health and Productivity	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Water Quality	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wildlife and Fish	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Landscape/Ecosystem Management and Biodiversity	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
All Other	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**WHO COMPLETES THIS PAGE?**

- ALL SFI PROGRAM PARTICIPANTS

**COMMENT**

- Round totals to the nearest whole digit

## Section II. Entering SFI Program Participant Report Data

### PAGE: RAW MATERIAL SUPPLY - PARTICIPANT LAND AND PROCUREMENT FROM OTHER SOURCES

General Information

Profile

Harvesting and Reforestation - Participant Land

Harvesting and Reforestation - Reforestation Activities

Research Funding - Internal & External - (\$US and \$Canadian)

Raw Material Supply - Participant Land and Procurement from Other Sources

Landowner Assistance Programs

Biotechnology and Genetic Engineering

Other Information

Reporting Forms & Reference

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Industrial Forest Landowner

Primary Manufacturing Facilities no Forestland

Public Agency Conservation Group and Other NonIndustrial Forestland

Recyclers and Other Secondary Manufacturing Facilities no Forestland

Universities and Colleges

Guidelines and Reference Information for Annual Reporting

#### Raw Material Supply - Participant Land and Procurement from Other Sources

Raw Material Supply	US	Canada
Number of private forest landowners selling timber (stumpage or logs) directly to your organization last year	<input type="text"/>	<input type="text"/>
1. Number of those private landowners who received information directly from your employees on the advantages of reforestation and Best Management Practices (BMPs):	<input type="text"/>	<input type="text"/>
Funding provided last year for SFI program implementation activities at the state or provincial level (Support for US SICs in \$US. Support for Canadian SICs in \$Canadian.)	<input type="text"/>	<input type="text"/>

To assist in implementing Objective 8 of the SFIS Principles and Objectives, our organization has clearly defined in writing, and distributed to loggers, chip suppliers, dealers and other raw material suppliers, our organization specific procurement policy, program or plan.  Yes  No

Total volume of raw material (roundwood and whole log chips) your manufacturing facilities used (including log & chip exports) that was sourced directly from the forest. Volumes do not have to be absolutely precise; they should be rounded to the nearest unit. Please specify the units you are reporting in column 3.

Sources	Volume	Volume Unit	% Delivered by Trained Loggers	Percent from certified forests
<b>United States</b>				
Fee and long-term lease	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
U.S. Federal Lands	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
All other Public Lands	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
Direct purchase from private landowners	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
All other sources	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
<b>Canada</b>				
Private and long-term lease	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
Crown Land	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
Non-controlled Crown Land	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
Direct purchase from private landowners	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>
All other sources	<input type="text"/>	Bone Dry Tons	<input type="text"/>	<input type="text"/>

**Off-Shore Fiber**

SFI Inc. is often asked for details on fiber supply. Currently, only US and Canadian information is included in our data collection. However, SFI is interested in how much program participant fiber (used by manufacturing facilities in the US or Canada that are enrolled in the SFI program) is procured from off-shore. The SFI definition of procurement is: Acquisition of roundwood (sawlogs or pulpwood) and field-manufactured or primary-mill residual chips, pulp, and veneer to support a forest products manufacturing facility.

Does your company procure off-shore fiber?  Yes  No

If yes, how much fiber used by your manufacturing facilities in the US or Canada enrolled in the SFI program is procured from off-shore (please specify units-green tons, MCF, etc.)?

### WHO COMPLETES THIS PAGE?

### SIC FUNDING QUESTION REQUIRED FOR ALL PROGRAM PARTICIPANTS

#### REMAINING QUESTIONS:

- INDUSTRIAL FOREST LANDOWNERS WITH MANUFACTURING FACILITIES
- PRIMARY MANUFACTURING FACILITIES

### COMMENTS

- Underlined text linked to explanatory text
- Drop-down list of volume unit measurements

## Section II. Entering SFI Program Participant Report Data

### PAGE: LANDOWNER ASSISTANCE PROGRAMS

#### SFI Program Participant

Status:

#### Landowner Assistance Programs

##### Landowner Assistance Programs- 2011 Report (for Fall of 2010, Spring of 2011)

A. Landowner Assistance Program report for 2010 - 2011 planting season (Fall of 2010, Spring of 2011). Please check one of the boxes below and attach additional sheets if your organization has programs in both the U.S. and Canada.

The report is for:  U.S. Operations  Canada Operations

1. Does your organization provide forest management assistance to non-industrial private forest (NIPF) landowners? If no, then skip the remaining questions on this page.  Yes  No

2. Do you supply a forest management plan to your clients? If no, then go to question 4.  Yes  No

3. Which of the following are addressed in the management plan that you provide? Check all that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> Timber Management                       | <input type="checkbox"/> Soil and Water Conservation |
| <input type="checkbox"/> Wildlife Management                     | <input type="checkbox"/> Best Management Practices   |
| <input type="checkbox"/> Recreational Uses                       | <input type="checkbox"/> Endangered Species          |
| <input type="checkbox"/> Sustainable Forestry Initiative Program |  |

4. Number of acres managed by landowners participating in your assistance program. Do not include agricultural or other lands unless they are referenced in the management plan:

5. What percentage of the acres artificially regenerated with your assistance in the 2010-2011 planting season were completed within 2 years of the final harvest (%)?

6. How many family forest owners receive forest management advice from you on a continuing basis, year after year (include the total number of family forest owners formally enrolled in your assistance program in 2010-2011)?

7. How many other NIPF landowners did you assist in 2010-2011?

8. How many NIPF acres were artificially regenerated with your assistance in the 2010-2011 planting season?

	Conifer	Hardwood
	<input type="text"/>	<input type="text"/>

9. How many NIPF acres did you assist NIPF landowners in planning for natural regeneration?

	<input type="text"/>	<input type="text"/>
--	----------------------	----------------------

10. How many seedlings did your organization provide to NIPF landowners at no cost in the 2010-2011 planting season?

### WHO COMPLETES THIS PAGE?

- INDUSTRIAL FOREST LANDOWNERS
- INDUSTRIAL FOREST LANDOWNERS WITH MANUFACTURING FACILITIES
- PRIMARY MANUFACTURING FACILITIES

### COMMENTS

- Underlined text linked to explanatory text
- Drop-down list of volume unit measurements

## Section II. Entering SFI Program Participant Report Data

### PAGE: BIOTECHNOLOGY AND GENETIC ENGINEERING

**SFI Program Participant**  
Status:

General Information Profile Harvesting and Reforestation - Participant Land Harvesting and Reforestation - Reforestation Activities Research Funding - Internal & External - (\$US and \$Canadian) Raw Material Supply - Participant Land and Procurement from Other Sources Landowner Assistance Programs <b>Biotechnology and Genetic Engineering</b> Other information Reporting Forms & Reference Industrial Forest Landowner with Manufacturing Facilities Industrial Forest Landowner Primary Manufacturing Facilities no Forestland	<b>Biotechnology and Genetic Engineering</b>																	
<p><b>Biotechnology and Genetic Engineering</b></p> <p>Forest tree biotechnology includes the study of genes and genomes and the asexual insertion of genes into trees, or genetic engineering (GE). Genetically engineered plants are regulated in the US by the USDA Animal and Plant Health Inspection Service (APHIS). To date APHIS has approved the use of 70 products including two trees (papaya and plum), but no forest trees have been submitted for approval at this time.</p> <p>Are you:</p> <table><tr><td>Currently doing research with GE trees?</td><td><input type="radio"/> Yes</td><td><input checked="" type="radio"/> No</td></tr><tr><td>Planning any research with GE trees?</td><td><input type="radio"/> Yes</td><td><input checked="" type="radio"/> No</td></tr><tr><td>Planning commercial plantings of GE trees?</td><td><input type="radio"/> Yes</td><td><input checked="" type="radio"/> No</td></tr></table> <p>If yes, year of anticipated deployment <input type="text" value="0"/></p> <table><tr><td>What % of your current US and Canadian supply is from GE trees?</td><td><input type="text" value="0"/></td><td>What % of your current off-shore supply is from GE trees?</td><td><input type="text" value="0"/></td></tr><tr><td>What do you project your % will be in 5 years?</td><td><input type="text" value="0"/></td><td>What do you project your % will be in 5 years?</td><td><input type="text" value="0"/></td></tr></table> <p style="text-align: right;"><input type="button" value="Back"/> <input type="button" value="Cancel"/> <input type="button" value="Save"/> <input type="button" value="Next"/></p>		Currently doing research with GE trees?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Planning any research with GE trees?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Planning commercial plantings of GE trees?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	What % of your current US and Canadian supply is from GE trees?	<input type="text" value="0"/>	What % of your current off-shore supply is from GE trees?	<input type="text" value="0"/>	What do you project your % will be in 5 years?	<input type="text" value="0"/>	What do you project your % will be in 5 years?	<input type="text" value="0"/>
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**WHO COMPLETES THIS PAGE?**

- ALL PROGRAM PARTICIPANTS (IF APPLICABLE)

**COMMENTS**

- Underlined text linked to explanatory text
- Drop-down list of volume unit measurements

### PAGE: OTHER INFORMATION

**SFI Program Participant**  
Status:

General Information Profile Harvesting and Reforestation - Participant Land Harvesting and Reforestation - Reforestation Activities Research Funding - Internal & External - (\$US and \$Canadian) Raw Material Supply - Participant Land and Procurement from Other Sources Landowner Assistance Programs Biotechnology and Genetic Engineering <b>Other information</b> Reporting Forms & Reference Industrial Forest Landowner with Manufacturing Facilities Industrial Forest Landowner Primary Manufacturing Facilities no Forestland Public Agency Conservation Group and Other NonIndustrial Forestland Recyclers and Other Secondary Manufacturing Facilities no Forestland Universities and Colleges Guidelines and Reference Information for Annual Reporting	<b>Other information</b>
<p><b>Other Information</b></p> <p>SFI works with governments at the local, state/provincial and federal levels to enhance recognition of the value of the SFI program across public and private lands and certified and uncertified lands through our fiber sourcing program, our forest management standard and key outreach activities such as conservation projects, Habitat for Humanity and research. Information regarding your organization's involvement in government programs, partnerships and projects would be helpful for SFI to support your work and develop further opportunities to build strong relationships with governments to increase understanding and support of the SFI program. SFI Inc. is also interested in any challenges or unexplored opportunities to build those relationships and ensure strong support of the SFI program and acceptance of SFI certified forest products.</p> <p>Please use the space below to let us know of any current projects you are involved in that involve government, if you have suggestions on opportunities to involve government moving forward, any current challenges related to SFI and government acceptance as well as any comments on other issues or ideas you may have for the Sustainable Forestry Initiative Program.</p> <div style="border: 1px solid #ccc; height: 150px; width: 100%;"></div> <p>Please contact <a href="mailto:Rachel.dierolf@sfiprogram.org">Rachel.dierolf@sfiprogram.org</a> if you require a copy of your report or if you have any questions.</p> <p style="text-align: right;"><input type="button" value="Back"/> <input type="button" value="Clear"/> <input type="button" value="Save"/> <input type="button" value="Next"/> <input style="border: 2px solid red;" type="button" value="Submit"/></p>	

**WHO COMPLETES THIS PAGE?**

- ALL PROGRAM PARTICIPANTS

**COMMENTS**

- Information regarding your involvement in government programs, partnerships and projects
- Suggestions and opportunities to involve government
- Current challenges related to government acceptance
- Any additional comments on issues or comments you would like to share with SFI
- **Select 'Submit' button only when report is final**

**SELECT 'SUBMIT' BUTTON TO SEND YOUR FINAL REPORT TO SFI**

## Section III. Submitting Final SFI Program Participant Report Data

**CONFIRMING YOUR SUBMISSION:** When you submit your final report (see previous page), you will be asked to confirm your request to submit the data. The system will also confirm that you have submitted your report successfully.

**SFI Program Participant**  
Status:

**Other information**

**Other Information**

SFI works with governments at the local, state/provincial and federal levels to enhance recognition of the value of the SFI program across public and private lands and certified and uncertified lands through our fiber sourcing program, our forest management standard and key outreach activities such as conservation projects, Habitat for Humanity and research. Information regarding your organization's involvement in government programs, partnerships and projects would be helpful for SFI to support your work and develop further opportunities to build strong relationships with governments to increase understanding and support of the SFI program. SFI Inc. is also interested in any challenges or unexplored opportunities to build those relationships and ensure strong support of the SFI program and acceptance of SFI certified forest products.

Please use the space below to let us know of any current projects you are involved in that involve government, if you have suggestions on opportunities to involve government moving forward, any current challenges related to SFI and government acceptance as well as any comments on other issues or ideas you may have for the Sustainable

Please contact [Rachel.dierolf@sfiprogram.org](mailto:Rachel.dierolf@sfiprogram.org) if you require a copy of your report or if you have any questions.

### COMMENTS

- Pop-up window confirming company report submission
- Note: if further edits are necessary in your report, notify SFI contact person

**SFI Program Participant**  
Status:

**Other information**

The data have been saved and submitted successfully!

**Other Information**

SFI works with governments at the local, state/provincial and federal levels to enhance recognition of the value of the SFI program across public and private lands and certified and uncertified lands through our fiber sourcing program, our forest management standard and key outreach activities such as conservation projects, Habitat for Humanity and research. Information regarding your organization's involvement in government programs, partnerships and projects would be helpful for SFI to support your work and develop further opportunities to build strong relationships with governments to increase understanding and support of the SFI program. SFI Inc. is also interested in any challenges or unexplored opportunities to build those relationships and ensure strong support of the SFI program and acceptance of SFI certified forest products.

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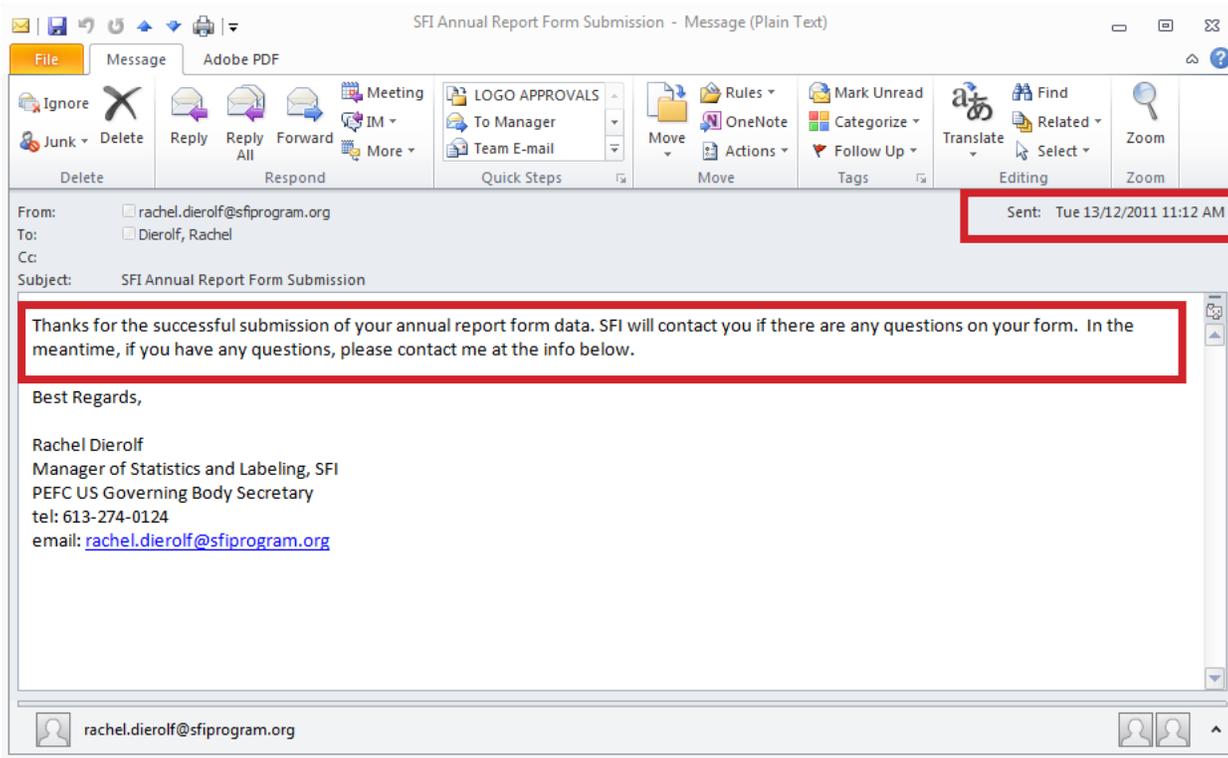
### COMMENTS

- Online report status changes from 'New' to 'Pending'.
- Once SFI reviews and approves your report, the status will change to 'Approved'.

### Section III. Submitting SFI Program Participant Report Data

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**EMAIL CONFIRMATION:** Once SFI has reviewed your information and approved your report, you will receive an email confirmation of your annual report submission.



## Section IV. SFI Program Participant Report Volume Multipliers Reference

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### ANNEX I. Volume Multipliers for Converting to Thousand Cubic Feet (MCF)

SFI Inc. uses the following multipliers to convert various volume units to thousands of cubic feet for reporting the total raw material used at your manufacturing facilities (including log & chip exports). Please use the appropriate multiplier unless you have a more accurate multiplier or conversion factor for your specific region and species.

<b>Bone Dry Tons</b>	<b>0.0713</b>
<b>Bone Dry Units</b>	<b>0.0825</b>
<b>Cords</b>	<b>0.0750</b>
<b>Cubic Meters</b>	<b>0.0353</b>
<b>Cunits-Chips (CCF)</b>	<b>0.1000</b>
<b>Cunits-Roundwood</b>	<b>0.1000</b>
<b>Cunits of Sawdust</b>	<b>0.1470</b>
<b>Cunits-Whole Tree Chip</b>	<b>0.1260</b>
<b>Green Tons</b>	<b>0.0315</b>
<b>Green Metric Tonnes</b>	<b>0.3472</b>
<b>MBF-Doyle</b>	<b>0.2220</b>
<b>MBF-International 1/4"</b>	<b>0.1460</b>
<b>MBF-Scribner ("C" or "Small")</b>	<b>0.1650</b>
<b>MBF-Scribner ("Large" or "Long")</b>	<b>0.1450</b>
<b>MCF-Thousand Cubic Feet</b>	<b>1.0000</b>
<b>Oven Dried Metric Tons</b>	<b>0.0758</b>