



**BUREAU
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**Bureau Veritas Certification
North America, Inc.
SFI Audit Report**

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PQC Code	E06

Contract Number:	US.1276917	Certification Audit:		Re-Certification Audit:		Surveillance: (Indicate visit # or Pre-Assessment)	2
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Audit Summary

Introduction

A second surveillance audit of NewPage’s SFI program for fiber sourcing was conducted by Brian Callaghan (lead auditor) and Matt Tormohlen (auditor). Fiber sourcing at three facilities were undertaken: Wickliffe, Ky: July 8-10, WI Rapids, WI: August 19-21, and Duluth MN: July 11 and October 3.

Audit Scope, Objectives and Process

The scope of the audit is “SFI Procurement Activities for 8 Primary Mills”. The audit was conducted against the SFI 2010-2014 Standard. All applicable objectives and indicators were reviewed. There was no substitution or modification of indicators. Specifically, two objectives of the SFI audit were to verify that the Program Participant’s SFI Program is in conformance with the SFI Objectives, Performance Measures and Indicators, and verify whether the Program Participant has effectively implemented its SFI Standard program requirements on the ground. Standard Bureau Veritas Certification protocols and forms were applied throughout the audit as provided by the most recent version of the Bureau Veritas Certification SFI Auditor Handbook available on the auditor access website.

Audit Plan

The audit process at each site consisted of a half day document review of documented policies, and research and training involvement at each site. One and one half-days were spent evaluating field sites throughout each facilities procurement area. Field sites were selected based off presence of sensitive sites within harvest areas, and identification of issues on the harvest inspection sheet. A closing meeting was held at each facility to discuss audit results and “next steps” for continued certification. A final closing meeting for the Fiber Procurement audit was conducted at the

Company Information

NewPage Corp. maker of fine papers and super calendar papers. The company has eight mills in six states (Wisconsin, Michigan, Minnesota, Maine, Kentucky, and Maryland).

Multi-Site Requirements

NewPage has a large multisite certification, which requires that audits be carried out at two of their facilities per year. As per the schedule, the Wisconsin Rapids, Stevens Point, Biron and Escanaba sites were audited.

The organizations fiber procurement system is overseen from the HQ location by Mr. Gordon Mouw. Each facility included in the scope of this certificate has a certification manager on-site who oversees the day to day activities of the fiber procurement programs and reports regularly to Mr. Gordon Mouw. All raw material transactions are tracked through a centralized computer system (*LIMS*) accessible from any NewPage facility.

Sites	Sites Audited During this Event
Wisconsin Rapids(Central Office)	X
Escanaba Michigan	
Rumford Maine	
Duluth MN	X
Luke MD	
Wickliffe KY	X
Stevens Point WI	
Biron WI	

Audit Results

This audit began with a general overview of NewPage’s environmental management system. System documentation and records illustrating conformance to all relevant performance measures and indicators was reviewed and found to be adequate. Review of participation and funding with the SIC and other relevant local forest products associations were also reviewed.

Twenty three sites were visited across the three facilities. A sampling of both purchased wood and stumpage tracts were inspected to determine consistent monitoring of forestry practices. All sites exhibited sound forest management practices and general compliance with state BMP guidelines for forestry practices. Harvest BMP inspection records were found to provide accurate information on each site. When harvesting issues were found they were adequately detailed in the BMP inspection form. The company’s monitoring system checks approximately 10% of the sites providing timber to their mills. Staff and contractors are highly trained and are continually being upgraded.

NewPage is an active SIC participant in all the states in which they operate providing both monetary and staff support. The Company is also a supporter of research providing funding to NCASI annually for research.

In general, the organization operates an effective fiber procurement program in conformance with the applicable indicators of the SFI standard. Well trained and professional staff are present in all locations and are regularly monitoring harvesting activities and are active in the SIC and their local communities.

Findings

Previous non-conformances:

Three minor non-conformances were issued in 2013;

- 1) At one mill a review of field sites determined inconsistency between BMP Monitoring Report notes and field conditions. When issues were noted on the BMP Monitoring Report, incomplete follow-up activities to ensure correction of the issue were completed in some cases. Additional training has been completed with the staff and compliance reports are

undergoing a more thorough review.

- 2) The organization has not reviewed the most recent (2011) state of Maine BMP compliance report and has not summarized the results of their field site inspections to identify areas for improved performance. An analysis of state data for Maine has been provided.
- 3) Landowner packages were found not to address afforestation – the package has been revised.

Non-conformances:

None

Opportunities for Improvement:

None

Notable Practices:

None

Logo/label use:

NewPage uses the SFI logo both promotionally and on-product. All uses have been appropriately approved. The organization does not use the Bureau Veritas logo.

SFI reporting:

The 2013 audit report was available on the SFi website

Conclusions

NewPage continues to implement and manage an SFI procurement program which meets the requirements of the SFI 2010-2014 standard for Fiber Procurement. Continued certification is recommended.

SEE SF61 FOR AUDIT NOTES

Summary of Audit Findings:										
Audit Date(s):		From: July 8 2014				To: October 3, 2014				
Number of SF02's Raised:				Major:		0		Minor:		0
Is a follow up visit required:		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Date(s) of follow up visit:				
Follow-up visit remarks:										
Team Leader Recommendation:										
Corrective Action Plan(s) Accepted		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	Date:		
Proceed to/Continue Certification		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>	Date:	October 31, 2014	
All NCR's Closed		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	Date:		
Standard audit conducted against:										
1)	SFIS 2010-2014			3)						
2)				4)						
Team Leader (1):		Team Members (2,3,4...)								
Brian Callaghan		2) Matt Tormohlen								
		3)								
		4)								
		5)								
Scope of Supply: (scope statement must be verified and appear in the space below)										
SFI Procurement Activities for 8 Primary Mills										
Accreditation's		ANAB								
Number of Certificates		1								
Proposed Date for Next Audit Event										
Date	August 2015									
Audit Report Distribution										
Gordy Mouw - gordon.mouw@newpage.com										
Melani Potts - melani.potts@us.bureauveritas.com										

Clause	Audit Report
<p>Opening Meeting</p> <p>July 8</p>	<p>Participants: Brian Callaghan Gordy Mouw (by Phone) Ken Negruay</p> <p>Discussions:</p> <ul style="list-style-type: none"> ➤ Introductions ➤ Scope of the audit ➤ Audit schedule/plan ➤ Nonconformance types – Major / Minor ➤ Review of previous nonconformances - 3. ➤ Process approach to auditing and audit sampling ➤ Confidentiality agreement ➤ Termination of the audit ➤ Appeals process ➤ Closing meeting timing
<p>Closing Meeting</p> <p>Oct 4</p>	<p>Participants:</p> <p>Discussions:</p> <ul style="list-style-type: none"> ➤ Introductions and appreciation for selecting Bureau Veritas Certification. ➤ Review of audit process - process approach and sampling. ➤ Review of OFIs and System Strengths ➤ Nonconformances - 0 ➤ Date for next audit. ➤ Reporting protocol and timing